



# Dodington Parish Council

**MINUTES** of **Extra Full Council Meeting** of the Parish Council held in Council Chamber adjacent to Dodington Parish Hall on **Monday 31<sup>st</sup> March 2025** at 7.30pm .

**PRESENT:** Councillors Richard Evans, David Fitt, Louise Harris (from 8pm), Christine Howard, Paul Hulbert, Adrian Hutton, Sandra Jee, Oliver Lodge, Laura Pearson Tong, Jean Thomas, Karl Tomasin and Chris Zapata (Chairing Meeting)

**ALSO PRESENT:** Hannah Saunders Clerk to the Council – Clerking the Meeting, Pip Tymon Deputy Clerk to the Council and Ward Councillor Marilyn Palmer (until 7:50pm)

## **418/25 APOLOGIES FOR ABSENCE**

Were received and accepted from Cllrs Bob Graham, Sarah Hurley and Ward Councillor Cheryl Kirby.

## **419/25 DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATION**

Clerk declared interest in Item 10 – and will leave meeting once given initial Staffing Report.

## **420/25 PARISHIONERS QUESTIONS**

None

## **421/25 TO APPROVE MINUTES OF FULL COUNCIL MEETING**

It was **RESPOLVED** that the minutes of the Full Council Meeting on 3<sup>rd</sup> March 2025 as printed / circulated were a true record – and they were duly signed by Cllr Chris Zapata.

(Confidential Minutes to be reviewed / approved during Closed session at end of meeting).

There were no matters arising.

## **422/25 APPROVE SLA REQUEST**

Cllr Laura Pearson Tong was present at meeting – and it was duly agreed that SLA no longer necessary.

## **423/25 WARD COUNCILLORS**

Reports given by Ward Cllrs Marilyn Palmer and Louise Harris can be found – **Appendix 1** attached to these minutes.

## **424/25 PLANNING MATTERS**

Planning applications considered can be viewed in **Appendix 2** attached to these minutes.

## **425/25 CONSULTATIONS**

- Local Plan Regulation 19  
Clerk had shared presentation with members which detailed work undertaken to cross reference the council's previous comments (Feb 2024) with updated Local Plan and newly adopted NPPF.  
Clerk explained she wasn't sufficiently expert to comment on whole plan but took members through policies that were most relevant to Dodington Parish Council.  
It was duly resolved that Clerk be delegated to respond on Parish Council's behalf stating that in their limited opinion and with regards to area's concerning Dodington they feel plan is 'sound'.  
It was confirmed there were no other area's they wanted to look into and they didn't want to speak at hearing.  
Clerk to complete necessary forms online by 11<sup>th</sup> April 2025.  
Cllr Paul Hulbert wanted the Councils thanks to Clerk for work put in to this consultation to be minuted.

## **426/25 FINANCE REGULATIONS**

- It was noted that Model Financial Regulations had been updated / revised with reference to the Procurement Act 2003 and The Procurement Regulation 2024, with amendments to Regulation 5.4, 5.7 and 5.11.
- Clerk to update and revised Financial Regulations will be published on website accordingly.

*Due to meeting needing to go into closed session – Item 11 was brought forward.*

## **427/25 ITEMS TO REPORT**

- Cllr Paul Hulbert reminded people about timetable change for Buses on 6<sup>th</sup> April. He has also been asked about a memorial tree for a pet (dog) at Wapley – he and Tim will handle this through the Conservation Group.
- Clerk informed members of a couple of enquiries that had come into the office that she / deputy would be in touch about – and may need including on future agenda's (these are to do with additional name on War Memorial, query re Burial Plot and question from SGC re verge by entrance to Co-op). Cllr Paul Hulbert suggested speaking to Janet Hazelby re War Memorial in the first instance.
- Clerk reminded members of meeting with School regarding the barrier (Thursday 3<sup>rd</sup> April 2025 at 1pm) and that on APM will be held on Wednesday 9<sup>th</sup> April 2025 (agenda available).
- Finally, agreement from SGC regarding draw down Sec 106 funds for the circular footpath at QEII had been received – and was duly signed by Chair and Clerk to the Council.

*Meeting went into closed session for approval of Confidential Minutes (from 3<sup>RD</sup> MARCH 2025).*

The Confidential Minutes from 3<sup>rd</sup> March 2025 were duly approved / signed by Chair – Cllr Chris Zapata.

*Meeting remained in closed session for Staffing Matters which is minuted confidentially.*

Clerk left meeting at 9pm

Deputy Clerk took over clerking and at 9:40pm checked if members were happy to continue meeting (confirmed they were).

Cllrs Oliver Fitt and Adrian Hutton left meeting just before 10pm

As there was no further business the meeting was closed at 10.20pm – with Chair thanking everyone for attending and apologizing for running late.

Next meeting of Full Council – Monday 28<sup>th</sup> April 2025

Signed .....Chair

Date Monday 28<sup>th</sup> April 2025

## **APPENDIX 1**

Ward Councillor Marilyn Palmer reported :-

- On 13<sup>th</sup> March 2025 – Marilyn attended a teams meeting with SGC regarding progress of Quiet Lanes application. (Liz Hazelby attended from Dodington). Clerk confirmed that members had seen notes from Liz – and were a bit taken aback that someone should suggest that owner of Dodington Estate be approached to help with any extra signage / traffic calming. Marilyn confirmed that she was too.
- Update on Mousewell Solar Farm planning application - In response to a query from a resident, she had asked the case officer when we might expect a recommendation from him. He had replied that it was difficult to say as he was awaiting a set of revised and additional documents which seek to respond to the various issues raised by consultees and others. He had agreed with the applicant to extend until the start of May, but it's likely that this will be revised once the applicant has submitted their additional information.
- Marilyn also complimented Clerk on the work she had put together re Reg 19 Local Plan consultation.

Ward Councillor Louise Harris reported:-

- Reminded everyone about the WECA elections – taking place beginning of May – and due to these – SGC are in a period of Purdah – so not many decisions being made.
- A resident had asked Cllr Harris for an update on work at Shireway – so she suggested they come along to the APM on 9<sup>th</sup> April – so they could hear Lynda Williams give update on how work is going.

## **APPENDIX 2**

### **APPLICATIONS TO CONSIDER**

#### **P25/00723/HH|**

Erection of a single storey front extension to form sun room and porch. Erection of a first floor side extension to form additional living accommodation.]

68 Lilliput Avenue Chipping Sodbury South Gloucestershire BS37 6HX

<https://developments.southglos.gov.uk/online-applications/applicationDetails.do?keyVal=STHENQOKH5800&activeTab=summary>

*After due consideration it was RESOLVED that members had no issues with application – no comment necessary.*