



Dodington Parish Council

Dodington Parish Hall, Finch Road,
Chipping Sodbury, Bristol BS37 6JZ

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PUBLIC MEETING

NOTICE OF an Ordinary Meeting of Dodington Parish Council which will be held in the Council Chamber Dodington Parish Hall, Finch Road, Chipping Sodbury, on **Monday 15th May 2023** at **8:00pm** for the purpose of transacting the business set out in the Agenda below.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.”

Hannah Saunders

H C Saunders
Clerk to the Council
9th May 2023

Evacuation Procedure

If the fire alarm siren sounds, leave the building via the nearest fire exit and assemble at the far end of the car park. Do not run or stop to collect your belongings. The able bodied should assist those with mobility problems.

NOTE – Please be careful, cautious and considerate. Please sanitise hands on entering. Some of the doors/ windows may be open to help with ventilation– so bring coat in case you find yourself in a draught. If you are exhibiting any symptoms of C-19 or Flu – please don't attend meeting.

BUSINESS TO BE TRANSACTED

- 8.00 – **1.** APOLOGIES for absence
- 8.05 **2.** DECLARATIONS OF INTEREST under the Localism Act 2011 and requests for dispensations
Members who consider that they have an interest are asked to; (a) state the item number in which they have an interest, (b) the nature of the interest, and (c) whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest
- 8.05 – 8.15 **3.** CO – OPTION of Councillors to Dodington Parish Council following uncontested Election
- Each Candidate will be offered 5 minutes to address the council and answer any questions

- Co option for South Ward?
- Co option for North East Ward?
- Co option for North West Ward?
- Successful candidate(s) to sign Declaration of Acceptance of Office

Candidates will be invited to join the main meeting (declaring any interests at this stage).

- 8.15 – 8.20 **4. PARISIONERS QUESTIONS**
The press and public are invited to attend.
- 8.20 – 8.25 **5. To approve MINUTES of the Full Council Meeting held on 24th April 2023 and note any Matters Arising**
- 8.25 – 8.30 **6. Report from WARD COUNCILLORS (written reports accepted if Ward Council can't be present).**
- 8.30 – 8.35 **7. PLANNING MATTERS**
- Planning Applications to Consider, as per SGC Planning Portal
 - Decisions to note, Circulated Schedule & Planning Enforcement matters.
- 8.35 – 8.40 **8. TERN INN DEVELOPMENT**
- To discuss EVCP in car park and agree way forward
- 8.40 – 8.50 **9. To receive report – agree way forward with new VOIP PHONES for Office**
- 8.50 – **10. STANDING ORDERS and FINANCIAL REGULATIONS to review / amend**
- 8.55 **11. To note NO CONFLICT of INTEREST with BDO (newly appointed external auditors for small authorities)**
- 8.55 – 9.00 **12. To receive INTERNAL AUDITORS REPORT – AND APPROVE INTERNAL AUDIT REPORT 2022 / 23**
- 9.00 – 9.05 **13. PUBLIC WORKS LOAN**
- To APPROVE PWL application – for submission and all accompanying documents
- 9.05 – 9.10 **14. CONTRACTS FINDER**
- To approve brief to be advertised on Contracts Finder for works to chambers / hall
- 9.10 – 9.15 **15. FINANCE MATTERS**
- Payments received / made to end April 2023 (available at meeting)
 - Reminder of Year end / Audit Dates (Internal & External)
- 9.15 – 9.20 **16. ITEMS OF REPORT**
Items of report cannot result in decision making – any items that needs a decision must be included as an agenda item at an appropriate meeting.

CLOSE OF MEETING – 9:20PM

Date of next Full Council Meeting is **5th June 2023**