



## Dodington Parish Council

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**YOU ARE HEREBY SUMMONED** to an **Ordinary Meeting** of Dodington Parish Council which will be held in the Council Chambers at the Dodington Parish Hall, Finch Road, Chipping Sodbury, on **Monday 19<sup>th</sup> December 2022 at 7:30pm** for the purpose of transacting the business set out in the Agenda below.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights."

*H Saunders*

H Saunders  
Clerk to the Council  
13<sup>th</sup> December 2022

### **Evacuation Procedure & Covid – 19 Risk Assessment**

If the fire alarm siren sounds, leave the Hall via the nearest fire exit and assemble at the far end of the car park. Do not run or stop to collect your belongings. The able bodied should assist those with mobility problems.

NOTE – Please be careful, cautious and considerate. . Please sanitise hands on entering. Some of the doors/ windows may be open to help with ventilation– so bring coat incase you find yourself in a draught. If you are exhibiting any symptoms of C-19 – please don't attend meeting.

### **BUSINESS TO BE TRANSACTED**

- 7.30 –                   **1.** APOLOGIES for absence
- 7.35                   **2.** DECLARATIONS OF INTEREST under the Localism Act 2011 and requests for dispensations  
Members who consider that they have an interest are asked to; (a) state the item number in which they have an interest, (b) the nature of the interest, and (c) whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest
- 7.35 – 7.45           **3.** PARISIONERS QUESTIONS  
The press and public are invited to attend.

- 7.45 – 7.55      **4.** To approve MINUTES of the Full Council Meeting held on 14<sup>th</sup> November 2022 and note any Matters Arising
- To note MINUTES of Committee Meetings
- CL&E 21<sup>st</sup> November 2022
  - Planning 29<sup>th</sup> November 2022
  - F&GP 5<sup>th</sup> December 2022
- 7.55 – 8.00      **5.** LIVING & WORKING WITH COVID-19
- 8.00 – 8.05      **6.** To receive REPORTS from WARD COUNCILLORS(written reports accepted if not attending meeting)
- 8.05 – 8.15      **7.** CONSULTATIONS
- SGC Budget Consultation
  - <https://consultations.southglos.gov.uk/budget23/consultationHome>
  - To note other live consultations open for comment on SGC website (link below)
  - <https://consultations.southglos.gov.uk/consult.ti/system/listConsultations>
- 8.15 – 8.20      **8.** PLANNING MATTERS
- Planning Applications to consider as per
  - Planning Enforcement
  - Planning Decisions
  - Circulated Schedule
- 8.20 – 8.25      **9.** GRANTS
- Tourist Information Centre
- 8.25 – 8.35      **10.** TO REVIEW DRAFT PLAN OF WORKS FOR OFFICE / HALL
- To discuss funding of work (including PWL details)
  - To discuss when to go out to tender – and managing of queries
- 8.35 - 8.40      **11.** RESOLUTION TO BORROW
- If members agree funding of above be via way of PWL – Resolution to be approved
- 8.40– 8.45      **12.** PARISH HALL
- To give update on bookings for 2023 – 24
  - To note increase in fee's as discussed at F&GP
- 8.45– 8.50      **13.** MEMORIALS
- To agree to plant memorial tree for late Councillors – Linda Rush (Boon) and Robin Blake
- 8.50 – 8.55      **14.** DATES FOR 2023 – 24 MEETINGS
- To approve draft schedule of meetings for coming year to follow
- 8.55 – 9.00      **15.** TO REVIEW COMMITTEE MEMBERSHIP
- 9.00 – 9.05      **16.** TO AGREE DATE FOR SHIREWAY WORKING GROUP MEETING (EARLY JAN 2023) TO REPORT TO FULL COUNCIL 31<sup>ST</sup> JAN 2023
- 9.05 – 9.10      **17.** TO RECEIVE UPDATE RE COUNCILLORS IT PROJECT
- 9.10 – 9.15      **18.** TO NOTE CLERK UNDERTAKEN STAFF ANNUAL REVIEWS – AND AGREE WHEN CLERKS TO BE CARRIED OUT (AND BY WHOM)

- 9.15 – 9.25      **19.**    BUDGET 2023 - 24
- To review spreadsheet – now got confirmed Council Tax Base
  - To note dates for precept demand from SGC
  - Given SGC Budget – anything we need to include in our budget?
- 9.25 – 9.30      **20.**    FINANCE MATTERS
- Bank Reconciliation for November 2022 to receive (available at meeting)
  - Payments received / made to end November 2022 (available at meeting)
- 9.30 – 9.40      **21.**    ITEMS OF REPORT
- Items of report cannot result in decision making – any item that needs a decision must be included an appropriate meeting

**Close of Meeting – 9:40PM**