



Dodington Parish Council Summer Playscheme Admissions and Allocation Policy

Dodington Parish Council's Open Access Summer Playscheme is open to all children in the local community who are aged from 5 years old to 11 years old inclusive.

The Playscheme is funded by Dodington Parish Council, therefore priority booking is given to children living within the Parish. If you are unsure about the Parish boundaries, please contact the Parish Council office.

The Playscheme is not compulsory. A decision is taken every year as to whether it will be run or not, and consideration is taken as to whether to charge for daily sessions. We can confirm that the council members have taken the decision not to charge for the Summer Playscheme 2020.

We regret that children under 5 years old cannot take part in summer playscheme – this is a requirement set by OFSTED for council-run open access play schemes. To avoid disappointment, please do not register your child(ren) for our playscheme, if they will not be at least five years old by the start of summer playscheme 2020.

The Playscheme will aim to provide a welcome for children with special needs. Children with special needs should be admitted after full consultation between parents/carers, playscheme leader and Clerk to Council. However, because of the short-term duration and general nature of the Council's summer playscheme, the discussion with parents/carers will have to consider staffing arrangements and the physical environment of the scheme setting in meeting the needs of individual children, who wish to attend and have special needs.

We will aim to allocate children as many sessions as possible, based on your initial request. However, if we are overbooked, we reserve the right to limit the number of sessions, so that as many children as possible can take part in summer playscheme 2020.

Your child(ren) sessions will be confirmed in writing by the Parish Council (via email). You are then required to contact the Parish Council, as soon as possible if your child(ren) are unable to attend their session(s), so that we can re-allocate the spaces to other children.

Parents/carers must complete a registration for each child wanting attend Summer Playscheme. The information collected on this form will only be used for the purposes of Summer Playscheme for that year only. You can read Dodington Parish Council's Privacy Policy on our website: <https://www.dodingtonpc.org.uk/privacy-policy/> and you may also request it by contacting the Parish Council office on 01454 866546 or clerk@dodingtonpc.org.uk

This policy was adopted on 20 November 2019.