



**KEY DATES / INFORMATION FOR APPLICANTS INTERESTED IN BEING  
CO-OPTED FOR COUNCILLORS VACANCIES FOLLOWING ELECTIONS  
MAY 2ND 2019**

- Advert to go up on all notices boards in parish and website on Monday 20th May 2019
- It requests that if interested to contact Clerk to find out more
- There is an application form that needs to be completed by the interested parties (see attached)
- Closing date for submitting this to the Clerk is Midnight on 31st July 2019 (this can be electronically or hand written)
- It should be pointed out that the applicants need to ensure they are eligible to apply (details on 2<sup>nd</sup> page of form)....
- Members would like to invite potential candidates to attend at least one cycle of meetings / committee meetings prior to finally applying, at council's discretion.
- Dates for meetings are as follows:-

22nd May 2019 – 7:00pm - Community, Leisure and Environment Committee

22nd May 2019 – 8pm – Planning Committee

5th June 2019 – 7:30pm – Finance & General Purposes Committee

26th June 2019 – 7.30pm – Full Council

3rd July 2019 – 7:30pm – Community, Leisure and Environment Committee

10th July 2019 – 7:30pm – Planning Committee

31st July 2019 – 7.30pm – Full Council

Provisionally a short interview will be held with candidate(s) week commencing 5<sup>th</sup> August 2019.

At the Full Council meeting on 21st August 2019 – candidate(s) will be given 2 minutes to address members – and then must leave the room while co-option is taking place.

\*(Members do not have to co-opt if they do not think candidate(s) are suitable)

Likewise upon attending cycle of meetings – if candidate has already submitted application and then decides that they want to withdraw it – they have up until Midnight on Wednesday 31st July 2019 to do so.