



# Dodington Parish Council

**MINUTES** of the **Ordinary Meeting** of Dodington Parish Council held at the Parish Hall, Finch Road, Chipping Sodbury, on Wednesday **23<sup>rd</sup> May 2018** convening at 7.30pm

**PRESENT:** Cllrs Peter Abraham, Linda Boon, John Davis, Christine Howard, Paul Hulbert, Dave Lane, Annette Parsons, Adrian Rush, Mandy Sainsbury, Jon Shaw and Chris Zapata

Also present:

Clerk to the Council – Hannah Saunders, Liz Hazelby (Admin Assistant) and Ward Members Cllrs Claire Young and Rob Creer.

## **265/18 APOLOGIES FOR ABSENCE**

- Apologies were received from Cllr John Malone. Cllrs Barry Adams and Gloria Stephen have special leave of absence.
- Apologies were also received from Tony Davis (ward member) and resident Sarah Hurley.
- Chairman noted how nice it was to see John Davis with us at meeting and asked for a brief update on Gloria's progress. Cllr Paul Hulbert said that Gloria is doing well – walking with just one stick / crutch now when out and about – but still having to take things very steady. Malcolm is now driving again, but not 100%.

## **266/18 DECLARATIONS OF INTERESTS UNDER THE LOCALISM ACT 2011 AND REQUESTS FOR DISPENSATIONS**

- None, there were no requests for dispensations.

## **267/18 PARISHIONERS QUESTIONS**

- None

## **268/18 PLANNING APPLICATIONS**

- Details of planning applications and decisions can be viewed in Appendix 1 attached to these minutes.

## **269/18 TO RECEIVE UPDATE ON TERN INN**

- Clerk updated members on the time line for the appeal – including fact that it is to be a 2 day hearing later this year.
- Despite the hearing not being until after summer – still need to get any comments into planning inspector by 14<sup>th</sup> June 2018.
- As such need to arrange a meeting of the working group – so that can draw up comments for approval by planning committee on 6<sup>th</sup> June so that they will be with inspector by 14<sup>th</sup>.
- Clerk to email around suggested dates for meeting – likely Cllrs Dave Lane, Christine Howard and Paul Hulbert will attend.

## **270/18 MINUTES AND MATTERS ARISING FROM THE ORDINARY MEETING OF THE COUNCIL ON 11<sup>th</sup> & 18<sup>th</sup> APRIL 2018**

It was **RESOLVED** that the Minutes of 18<sup>th</sup> April, as printed and circulated, be confirmed as a true record, Cllr Dave Lane signed the minutes.

The following matters arising were discussed briefly:-

- Letters have been sent to students at Chipping Sodbury School – thanking them for their participation in Annual Meeting.
- Clerk is working on updates to the website – and sorting out email addresses. Need to ensure email policy is in place.
- Dodington FC still haven't paid outstanding monies – but they have left nets, etc. in changing rooms. Deputy Clerk chasing and also trying to get keys back from them.

*The minutes from 11<sup>th</sup> April will be confirmed at end of meeting when go into closed session as they are confidential.*

## **271/18 TO RECEIVE MINUTES FROM COMMITTEE MEETINGS**

These Minutes were received and will be passed to relevant committees for approval, these include:-

1. Community, Leisure and Environment Committee Meeting of the Council held on 25<sup>th</sup> April 2018.
2. Planning Committee Meeting of the Council held on 2<sup>nd</sup> May 2018.
3. Finance & General Purpose Committee Meeting of the Council held on 9<sup>th</sup> May 2018.

## **272/18 INTERNAL AUDIT**

- To note that this is taking place on Thursday 24<sup>th</sup> May 2018. Clerk will report back at next full council meeting.

### **273/18 ANNUAL RETURN FOR YEAR ENDING 2017 - 18**

- Members reviewed the annual return. There were no questions.
- It was proposed by Cllr Paul Hulbert and seconded by Cllr Mandy Sainsbury and RESOLVED that the Annual Return be approved and it was duly signed by the Chairman.

### **274/18 TO REVIEW STANDING ORDERS / FINANCIAL REGULATIONS**

- Members had all reviewed these and felt that they covered everything that the needed to.
- It was proposed by Cllr Adrian Rush and seconded by Cllr Paul Hulbert and RESOLVED that no updates were needed and that both Standing Orders and Financial Regulations were fit for purpose.

### **275/18 EARMARKED RESERVES 2018 - 19**

- Earmarked reserves had been discussed by each individual committee in the previous month.
- Members had all reviewed them and it was proposed by Cllr Mandy Sainsbury and seconded by Cllr Christine Howard and RESOLVED that they be approved for the forthcoming financial year.
- Details can be found in Appendix 2 attached to these minutes.

### **276/18 TO RECEIVE RECOMMENDATION REGARDING SALARY REVIEW**

- This item was deferred until end of meeting – will be handled in closed session.

### **277/18 TO NOTE FOLLOWING CONSULTATIONS – TO BE REVIEWED AT PLANNING MEETING 6<sup>TH</sup> JUNE 2018**

- Winter Maintenance Changes 2018 (Adrian passed photo's onto Clerk for use in response).
- Over 55s Housing Needs Survey

### **278/18 TO NOTE INVITATION TO VISIT DODINGTON PARK ESTATE AND AGREE A SUITABLE DATE**

- Clerk had received an email from Dodington Park Estate inviting members of the Planning Committee and Clerk / Deputy to visit and see what they have been working on.
- Members were really pleased to receive this invitation – as they have worked closely with the Estate over the past few years – and made them welcome at meetings – and are keen to see the renovations.
- Date of Wednesday 15<sup>th</sup> August was agreed upon.
- Clerk will collect names of those attending couple of weeks before for security purposes and will also clarify regarding photography, etc.

## **279/18 TO RECEIVE BANK RECONCILIATION**

- This was duly received and noted and Clerk answered questions on un presented cheques.

## **280/18 ITEMS OF REPORT**

- Cllr Christine Howard is concerned about the domestic bin collections (particularly in Merlin Way) and she had contacted South Glos about this. She is also trying to help a lady that has had a suitcase taken away by bin men.
- Cllr Peter Abraham has heard back from Avon and Somerset Police regarding the speeding issues in Chedworth – and they are going to monitor situation – he has let residents know.
- Cllr Annette Parsons mentioned that Bristol Water are having to come back to do some more work in Finch Road that they missed earlier in year.
- Cllr Claire Young reported that following the S G Annual Meeting she is now Leader of the Liberal Democrat Party. Following her petition to keep lights at Tormarton Junction – she is able to confirm that South Glos Council are investigating this matter. It is going to cost quite a bit of money if look to go ahead with scheme and Claire is going to see if she can get funding from West of England.....
- Cllr Rob Creer reported that it is Dementia Awareness Week this week – and South Glos have got a lot of different activities geared up around this. He reported that the new Head of South Glos Council is Cllr Toby Savage and that he is sitting on Corporate Resources Committee. He also reminded people that 11 / 12 August 2018 is Chipping Sodbury 800 Celebrations and things are moving ahead now that they have successfully got funding secured. In early July Chipping Sodbury will be getting a Gromit for the latest trail.
- Cllr Paul Hulbert reported that he has done some conservation work with Brownie and Guide groups at Abbotswood....they were very engaging.
- Cllr Adrian Rush reported that there have been changes to the committee at Shire Way Centre – new treasurer and Jas has been replaced too.
- Cllr John Davis mentioned that June 9<sup>th</sup> / 10<sup>th</sup> is the 40<sup>th</sup> anniversary celebrations of St Nicholas Church – Abbotswood.....Clerk confirmed she has received and invitation from Revd Iain Macfarlane – and will forward on to members for their information.
- Cllr Dave Lane wanted to thank everyone for their support over the last year whilst he was chairman and was honoured that they had voted him back in this year.

*Meeting went into closed session – and Cllr Claire Young, Rob Creer and Liz Hazelby left room.*

## **270/18 APPROVAL OF MINUTES FROM 11<sup>TH</sup> APRIL 2018**

These confidential minutes were confirmed as a accurate representation of meeting on 11<sup>th</sup> April 2018 and were duly signed by Chairman.

**276/18 APPROVAL OF SALARY REVIEW**

*The Clerk left room for part of this item. This item is recorded confidentially.*

The next **Ordinary Meeting** of the Council will be held on **27<sup>th</sup> June 2018 at 7:30pm** in the Council Chamber – Parish Hall.

As there was no further business – the meeting was closed at **8:30pm** and chairman thanked everyone for attending.

Signed.....Chairman

Date:- 27<sup>th</sup> June 2018