



Dodington Parish Council

MINUTES of the **Annual Meeting** of the Parish Council held at the Parish Hall, Finch Road, Chipping Sodbury, on **Wednesday 23rd May 2018** at 7.00 pm.

PRESENT: Councillors Peter Abraham (7:15), Linda Boon, John Davis, Christine Howard, Paul Hulbert (7:10), Dave Lane, Annette Parsons (7:20), Adrian Rush, Mandy Sainsbury, Jon Shaw and Chris Zapata

ALSO PRESENT: Hannah Saunders – Clerk to Council and Liz Hazelby – Admin Assistant.

The meeting was opened at 7pm by Clerk who welcomed everyone, introduced Liz and explained the evacuation procedure.

1/18 ELECTION OF THE CHAIRMAN OF THE COUNCIL

It was proposed by Cllr Christine Howard, seconded by Cllr Mandy Sainsbury, that Cllr David Lane be elected Chairman of the Council. There were no further nominations and it was RESOLVED unanimously that Cllr David Lane be elected as Chairman of the Council.

2/18 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr David Lane signed the Declaration of Acceptance of Office in his capacity as the newly elected Chairman, witnessed by Clerk.

3/18 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs John Malone, Tony Davis. Cllrs Barry Adams and Gloria Stephen have Special Leave of Absence. Chairman commented that it was lovely to see John Davis at meeting.

4/18 ELECTION OF THE VICE CHAIRMAN OF THE COUNCIL

It was proposed by Cllr Dave Lane, seconded by Cllr Chris Zapata, that Cllr Christine Howard be elected Vice Chairman of the Council. There were no other nominations and it was RESOLVED unanimously that Cllr Christine Howard be elected as Vice Chairman of the Council.

5/18 APPOINTMENT OF COMMITTEES

1. RESOLVED that membership of the three Committees should be as follows:

CLE = Community, Leisure and Environment

P = Planning

F & GP = Finance and General Purposes

Councillor	CLE	P	F & GP
Peter Abraham	✓	✓	
Barry Adams	✓	✓	✓
Linda Boon			✓
John Davis	✓	✓	✓
Paul Hulbert	✓	✓	✓
Christine Howard	✓	✓	✓
Dave Lane	✓	✓	✓
John Malone	✓	✓	
Annette Parsons	✓	✓	✓
Adrian Rush	✓	✓	
Mandy Sainsbury		✓	
Jon Shaw		✓	✓
Gloria Stephen	✓		✓
Chris Zapata	✓	✓	✓
Vacancy			

2. RESOLVED that in accordance with Standing Orders, the election of the Chairman and Vice Chairman of each Committee should be the first item of business for each of the next round of Committee Meetings. Meanwhile, it was RESOLVED that the existing Chairmen and Vice Chairmen would continue until that time.
3. RESOLVED to approve delegation of powers to committees.
4. After due discussion and consideration it was RESOLVED not to rename the Planning Committee – and that it remain as that – Planning Committee

6/18 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

RESOLVED that the following be appointed to the outside bodies listed below.

Abbotswood Action Group: Cllrs Paul Hulbert and Christine Howard

Avon Local Councils Association (ALCA): Cllr John Malone. Cllr Annette Parsons, Cllr Christine Howard to act as reserve

Dodington Allotment Association: Cllr Dave Lane. Cllr Annette Parsons to act as reserve

Dodington Parish Band: Cllr Paul Hulbert

Friends of Yate Common: Cllr Chris Zapata. Cllr Mandy Sainsbury as reserve

Joint Cycleways Committee: Cllrs Paul Hulbert and Annette Parsons

Shire Way Community Association: Cllrs Peter Abraham and Christine Howard

Shire Way Conservation Group: Cllr Paul Hulbert

Shopmobility: Cllr John Malone and Christine Howard
Sodbury and District Twinning Association: Cllrs Dave Lane and Christine Howard
South Gloucestershire Youth Housing: Cllr Dave Lane
Wapley Bushes Conservation Group: Cllrs Paul Hulbert and Annette Parsons
St Peter's Church DCC: Cllr Peter Abraham
Wapley Common & Nature Reserve - Honorary Warden: Isabel Ryan
Yate Shopping Centre Strategy Group: Cllrs Christine Howard, Annette Parsons and Chris Zapata. Cllrs John Malone and Jon Shaw as reserve
Lilliput Park Conservation Group: Pat Cotterell (Honorary Warden)
Yate & Dodington Partnership Network: Cllr Paul Hulbert. Cllr Chris Zapata as Reserve
Tern Inn Working Group: Cllrs Paul Hulbert, Dave Lane and Christine Howard
Joint Travel Plan: Cllr Dave Lane
Town & Parish Council Forum: Cllr John Shaw

7/18 STANDING ORDERS & FINANCIAL REGULATIONS

It was noted that these would be reviewed at the next Full Council meeting, which follows this meeting.

As there was no further business the meeting was closed at 7:30pm

SignedChairman

Date 27th June 2018