



Dodington Parish Council

MINUTES of the **Ordinary Meeting** of Dodington Parish Council held at the Parish Hall, Finch Road, Chipping Sodbury, on Wednesday **6th September 2017** convening at 7.30pm

PRESENT: Cllrs Peter Abraham, Linda Boon, Paul Hulbert, Philip Jones, Dave Lane (Chairman for Meeting), John Malone, Annette Parsons, Adrian Rush, Mandy Sainsbury, Jon Shaw and Chris Zapata

Also present: One member of public (Janet Biggins)
Clerk to the Council – Hannah Saunders

137/17 APOLOGIES FOR ABSENCE

- Apologies were received from Cllr Barry Adams, John Davis, Christine Howard and Gloria Stephen.
- Cllr Paul Hulbert gave everyone a brief update on Gloria, she is now home from hospital and doing well.
- Apologies were also received from Rob Creer, Tony Davis and Claire Young (South Glos Councillors).

138/17 DECLARATIONS OF INTERESTS UNDER THE LOCALISM ACT 2011 AND REQUESTS FOR DISPENSATIONS

- Cllr Dave Lane has an interest in Item 8 on agenda as he is a member of the Allotment Association and is an Allotment holder. He will refrain from comment when that item is being discussed.
- There were no requests for dispensations.

139/17 TO FORMALLY WELCOME CLLRS JOHN MALONE & JON SHAW

- Chairman Dave Lane welcomed the two newly elected councillors to meeting and invited everyone to introduce themselves.
- Cllrs John Malone and Jon Shaw had met with Clerk, Deputy Clerk and several councillors the week before and signed Declaration of Acceptance of Office.

140/17 PARISHIONERS QUESTIONS

- There were no questions – but Janet Biggin gave members a brief overview of

'Shop Mobility' following request from councillors to find out more about the charity. Full transcript can be read in **Appendix 1** attached to these minutes.

141/17 MINUTES AND MATTERS ARISING FROM THE ORDINARY MEETING OF THE COUNCIL ON 16th AUGUST 2017

It was **RESOLVED** that the Minutes, as printed and circulated, be confirmed as a true record, Cllr Dave Lane signed the minutes.

The following matters arising were discussed briefly:-

- Clerk has heard nothing from the Land Registry following information received from Mr Jarretts solicitor.
- Cllr Paul Hulbert has used the newly decorated Foxall Powell Room for meeting of Wapley Bushes Nature Reserve....it is great – but not good to let out on a Tuesday evening when band are rehearsing – as it is noisy. Clerk confirmed that TV has been delivered and will be installed accordingly – along with all of the other finishing touches.
- As per last month's meeting.....no monies have been received yet from South Glos Council with regards the memorial garden at QEII Playing Fields. Clerk will continue chasing.
- Clerk / Deputy Clerk have been carrying out further investigations into the land at St Peters Burial Ground – and have discovered that the extension to the Burial Ground – that the Parish look after – was never actually consecrated – and as such the Church Warden has said we can do whatever we like with the spoil.
- Clerk has heard nothing back from South Glos Council regarding the vulnerable piece of land between Brockworth and Witcombe – and will chase again.

142/17 TO RECEIVE MINUTES FROM COMMITTEE MEETINGS

These Minutes were received and will be passed to relevant committees for approval, these include:-

1. Community, Leisure and Environment Committee Meeting of the Council held on 23rd August 2017.
2. Planning Committee Meeting of the Council held on 23rd August 2017.

143/17 SECTION 106 FUNDING

Meeting went into closed session – and these minutes are recorded confidentially.

144/17 GRANT APPLICATION TO CONSIDER

- Dodington Allotment Association have applied for £250 towards annual prizes for 'Best Allotment Awards' that are given out at AGM (end of September).
- It was unanimously agreed that money be granted to the Association.

145/17 CONSULTATIONS

- Yate Station Road Area Waiting Restrictions were discussed – this consultation is not to be confused with the consultation that was considered last month which included waiting restrictions around town centre of Yate and in car parks.
- After due consideration members agreed to make the following comments:-
 - Whilst they understand need for restrictions around residential areas and to stop dangerous parking – there is concern as to where people that work in Yate will be able to park – and with the town centre restrictions they are being pushed further out – and now with these it is making life harder – pointing towards the need for a Park and Ride – both for people travelling out of Yate (by bus or train to Bristol) or people coming into Yate to work.

146/17 TO NOTE FOLLOWING CONSULTATIONS TO BE CONSIDERED AT FUTURE COMMITTEE MEETINGS:

- West of England Strategy Paper (will be considered at Planning Committee on 20th September 2017).
- M4 Junction 18a and Link Road (will be considered at Planning Committee on 20th September 2017 &/or Full Council in October – following drop in session scheduled for 19th September 2017 at Shire Way Community Centre).

147/17 THE TERN INN

- Members had all reviewed the Terms of Reference for the Working Group that had been recommended by the Planning Committee, and after brief discussion it was unanimously agreed that they be adopted.
- Planning Committee were recommending a budget of £500 for the Working Group for the remainder of this financial year – this was unanimously agreed by members.
- Clerk updated members on the situation with the appeal – as of yet – it hasn't been formally logged with Planning Inspectorate – but that is possibly because the pub has been put up for Sale.
- Clerk has been liaising with Property Services – who were involved when the pub was nominated as an Asset of Community Value. They hadn't been made aware of the sale – although after investigation – legal and planning had been – but failed to tell Property Services. As such the 6 week moratorium for expressing an interest in submitting a bid started on 3rd August – meaning cut off is 14th September 2017.
- Clerk informed members that even if it was decided by Parish Council / another community group to put a bid in – they have 6 months to do this – and aren't legally bound to put a bid in. If they do put a bid in the owner doesn't have to accept it.
- Members were unanimous that they wanted to support the community and didn't want to see the site developed and having gone this far felt that Clerk should contact Property Services accordingly stating intention to look at a business plan and bid for the pub – although at this stage it is unclear which group will be submitting this.

148/17 JOINT PARISHES YOUTH FORUM

- Cllr Annette Parsons gave members a brief overview of fact that this Youth Forum appears to have run its course, there is nothing else the young people want / need and at the last meeting disbanding the group was talked about.
- There are still some funds in their bank account – and each of the 4 councils were asked to go back and speak to their members about what they wanted to happen to the monies.
- Cllr Annette Parsons recommended to members that they request their share of the funding be paid back to Dodington Parish Council (this is approx. £1400) – and then at a later meeting decide what to put it towards (but ideally this should be youth orientated).
- She felt it was a shame that it is coming to an end – but that the youths / group should be recognized and applauded for what they have achieved over the years (including development of Armadillo and fighting for Cinema and European Youth Parliament).
- Members agreed unanimously with Cllr Annette Parsons recommendation – and requested that Clerk report this decision, that monies owed to Dodington be paid back to them.
- Once the group have formally been told what is happening – then Clerk to write to them on behalf of Dodington Parish Council – applauding their achievements and wishing them all best for future.

149/17 TO RECEIVE REPORT FOLLOWING THE RODFORD WAY U-TURN CONSULTATION

- This report was received by members – who felt it was a thorough report. They were generally in favour of the recommendations and would make comments accordingly during the next stage of the consultation.

150/17 TO RECEIVE UPDATE REGARDING COUNCILLORS DEDICATED EMAIL ADDRESSES

- Following on from fact that South Gloucestershire Council can't support historic arrangements going forward in that they can keep the Dodingtonpc email account going but can't add any others to it – Clerk has been in touch with Integra who are a South Gloucestershire Trading Arm – offering support in IT to schools, etc. and have recently set up new email system with Yate Town Council.
- Clerk has spoken to Clerk at Yate – and they are very happy with the service that they have received.
- Clerk has received initially information back from Integra with pricing – and feels that on first glance it does look pricey – but she hasn't been able to a proper comparison yet as only received the information prior to meeting – and needs to clarify a couple of points.
- Clerk recapped on the other options open to the council and it was agreed that a full report be presented to Finance & General Purpose committee at end of month and a decision taken then – as this is something that needs to be sorted out.

151/17 REFURBISHMENT OF HALL

- The matter of 'quotes for internal doors' had been deferred – as hadn't received required number of quotes.
- Clerk is now in receipt of 2 quotes – but one of them is going to need amending slightly as having carried out a Fire Risk Assessment – some of the doors need to be Fire Doors.
- As such it was agreed to carry item over – until all 3 quotes had been completed in accordance with what is required – Clerk will double check this by speaking with Avon Fire & Rescue and ask them to check over Fire Risk Assessment – and there is also a Fire Safety course that staff are due to attend which will be able to give some pointers.

152/17 TO RECEIVE NOTIFICATION OF COMPLETION OF ACCOUNTS

- Grant Thornton haven't sent the completed accounts back yet – they should be back by the end of September – and council have to acknowledge their return – display completion notice and note any advisories made.
- As such Clerk requested that this matter be carried over to F&GP on 27th September 2017 – by which time they should be back and that F&GP committee be delegated to accept them.
- This was unanimously agreed.

153/17 TO RECEIVE BANK RECONCILIATION AND APPROVE LIST OF ACCOUNTS FOR PAYMENT INSTRUCTING COUNCILLORS TO SIGN

- Bank reconciliation was duly noted and it was proposed by Cllr Linda Boon and seconded by Cllr Adrian Rush and **RESOLVED** to pass accounts for payment.

154/17 ITEMS OF REPORT

- Cllr Linda Boon asked about some of the work Friends of Lilliput Park were doing – Cllr Paul Hulbert confirmed that they were clearing the flowerbed in question and it was very much work in progress.
- Cllr Annette Parsons told members that during the most recent clear up session in Lilliput Park more than 20 empty nitros oxide capsules were found – she has collected them up and taken them to police but was wondering if we needed to do some drugs awareness training?
- Cllr Paul Hulbert reminded people that there are lots of environmental events taking place in September / October as part of Discover Dodington.
- Clerk informed members that Chipping Sodbury School had been in touch regarding using Lilliput School for Cross Country again.
- Clerk forwarded agenda for ALCA South Glos AGM to Cllr Annette Parsons who is one of the reps.
- Clerk has also received the draft results of the South Glos Boundary Review and these will be on a future agenda for comment.

155/17 NEXT MEETING

The next **Ordinary Meeting** of the Council would be held at **7.30pm** on **Wednesday 11th October 2017** in the Council Chamber of the Parish Hall.

As there was no further business the meeting was closed – at 9:10pm.

SignedChairman

Date 11th October 2017