



# Dodington Parish Council

**MINUTES** of the **Ordinary Meeting** of Dodington Parish Council held at the Parish Hall, Finch Road, Chipping Sodbury, on Wednesday **11<sup>th</sup> October 2017** convening at 7.30pm

**PRESENT:** Cllrs Peter Abraham, John Davis, Christine Howard, Paul Hulbert, Dave Lane (Chairman for Meeting), John Malone, Annette Parsons, Mandy Sainsbury and Jon Shaw

Also present: South Gloucestershire Councillors – Rob Creer and Claire Young  
Clerk to the Council – Hannah Saunders

## **156/17 APOLOGIES FOR ABSENCE**

- Apologies were received from Cllr Barry Adams, Linda Boon, Adrian Rush, Gloria Stephen and Chris Zapata.
- Cllr Philip Jones wasn't present.
- Cllr Paul Hulbert and Clerk gave everyone a brief update on Gloria, she is upbeat and doing very well – walking without a stick much of the time.
- Apologies were also received from Tony Davis (South Glos Councillors).

## **157/17 DECLARATIONS OF INTERESTS UNDER THE LOCALISM ACT 2011 AND REQUESTS FOR DISPENSATIONS**

- There were no declarations of interest.
- There were no requests for dispensations.

## **158/17 PARISHIONERS QUESTIONS**

- None

## **159/17 MINUTES AND MATTERS ARISING FROM THE ORDINARY MEETING OF THE COUNCIL ON 6<sup>TH</sup> SEPTEMBER 2017**

It was **RESOLVED** that the Minutes, as printed and circulated, be confirmed as a true record, Cllr Dave Lane signed the minutes.

*\*\* Meeting suspended for 5 minutes due to Fire Alarm / Drill \*\**

The following matters arising were discussed briefly:-

- As members are aware – have now received information from Land Registry following communication from Mr Jarretts solicitor.
- Matter regarding the QEII Memorial Garden is ongoing. Clerk struggling to get answers from Property Services.
- Clerk has made some progress regarding the installation of Bollards at Brockworth – just need to establish whether written permission is sufficient....or a license is required....
- Cllr Paul Hulbert has received positive comments regarding the refurbishment of the hall / Foxall Powell Room.

### **160/17 TO RECEIVE MINUTES FROM COMMITTEE MEETINGS**

These Minutes were received and will be passed to relevant committees for approval, these include:-

1. Community, Leisure and Environment Committee Meeting of the Council held on 13<sup>th</sup> September 2017.
2. Planning Committee Meeting of the Council held on 20<sup>th</sup> September 2017.
3. Finance & General Purpose Committee Meeting of the Council held on 27<sup>th</sup> September 2017.

### **161/17 TERN INN WORKING GROUP UPDATE**

- Members had received copy of draft minutes from second meeting – clerk reminded them of the Birds Residents Group Meeting scheduled for 16<sup>th</sup> October at 8pm in the Hall.
- Clerk, Cllr Lane and Mr Ken Thomas are attending a Plunkitt Foundation information day – to find out more about Community Right to Bid and funding, etc. – this is on 18<sup>th</sup> October 2017.
- Next meeting of Tern Inn Working Group is scheduled for Wednesday 1<sup>st</sup> November 2017.

### **162/17 TO NOMINATE MRS PAT COTTERELL AS 'HONOROURY WARDEN' FOR LILLIPUT PARK**

- It was proposed by Cllr Paul Hulbert and seconded by Cllr Peter Abraham and all were in favour that Mrs Pat Cotterell be asked to become Honorary Warden for Lilliput Park.
- This position will be re-elected annual at the Annual Meeting of Council.
- Clerk to write to Mrs Cotterell accordingly.

### **163/17 TO AGREE WAY FORWARD REGARDING ONGOING / FUTURE PROJECTS COUNCIL ARE INVOLVED IN**

- Members were all aware of the list of projects that Clerk / Deputy Clerk have to work on – and it was agreed that Chairman / Vice Chairman of Full Council / All Committees sit down and discuss further – taking into consideration timing of projects, etc. so one isn't started before another finished.
- Also to look at budgeting for support with projects either via way of external

consultants or a project worker.

- These factors to then be taken into consideration when looking at the individual committee budgets over the coming months in readiness for setting of Precept in New Year.
- Clerk to facilitate meeting – and this will be reported back by December.

### **164/17 JOINT PARISHES YOUTH FORUM UPDATE**

- Clerk attended meeting at Yate Town Council in Cllr Annette Parson's absence.
- Clerk reported that only attendee's were representatives from Dodington, Yate and Westerleigh Council – with Lori Ramsey clerking.
- Despite making contact with Youth Workers – a meeting with the young people had not been forthcoming.
- As such it was proposed that YTC write officially to the Youth Workers – explaining decision to disband the forum – and the Youth Workers feed this back to the relevant young people.
- This seemed like the only way forward – and all were in agreement that this should go ahead.
- YTC will inform everyone once notification is out – and response from Youth Workers received – so that if individual councillors want to get in touch to thank everyone for their efforts – then they could.
- In the meantime the monies in the account will be split accordingly between Yate, Westerleigh and Dodington. Yate are thinking of donating to the Off the Record project at Armadillo, Westerleigh will put it towards Youth Club at Frampton – and Dodington will ring-fence for Youth Projects of some kind.

### **165/17 CHRISTMAS MEAL / GET TOGETHER**

- Clerk reported back that there is £562 in Chairmans Allowance. Left to come out of budget other than Christmas Meal will be the refreshments for Annual Meeting of Parish Council, any flowers for special events.....
- Deputy Clerk has been looking into options available locally – in particular Squire Inn that was suggested at Finance & General Purpose Meeting.
- Most venues offer 2 courses Christmas Meals – with prices starting at £12.99 / person and going up to £22.99 / person.
- Looking at number of councillors / staff – this would cost in region of £270 - £470 depending where went...
- Councillors / Staff would have to pay for their drinks and also for their partners to attend.
- An alternative solution would be to host something at the Parish Hall – on a Friday evening – whereby people brought along a bottle (of whatever they wanted) and a buffet was put on. The cost would be vastly reduced – and everyone was in agreement that this should be the way forward.
- Date to be Friday 8<sup>th</sup> December 2017 – from 7pm in the hall.
- All councillors (including Ward Councillors) to be invited as well as staff and they are welcome to bring partners.
- Bring a bottle – and we will provide food, etc.
- Deputy Clerk will ask Derek Mayo if he would be happy to do Buffet, if not will look at getting platters ordered from M&S.

## **166/17 TO NOTE JSP DROP IN SESSION / COMMENT**

- This was discussed at length. Members mentioned that it was a shame that the Coalpit Heath information wasn't available at the Yate / Chipping Sodbury drop in sessions – as if all get the go ahead – there will be vastly reduced amount of green space. This was illustrated by looking at Google Maps.
- There is concern about the infrastructure – in particular the transport infrastructure.
- The sessions weren't statutory – and it was felt that as they were being led by a consultant some of the messages weren't clear – in that consultants didn't know areas and some of the numbers given out varied.
- The maps available online aren't very clear.
- Following discussion and concerns it was agreed that at this stage – as it was a non-statutory consultation there was no need for Dodington Parish Council to comment. Should members want to comment in a personal capacity they may do so – by Friday 13<sup>th</sup> October 2017.

## **167/17 TO APPROVE COMMENTS REGARDING J18A M4 CONSULTATION**

- Members had either visited one of the drop in sessions or reviewed details on the South Glos website.
- They had reviewed suggested comments.
- Following due discussion it was approved to utilise some of the suggested comments but also to point out that this consultation is only part of the 'Jigsaw' and that it is felt that discussions regarding it should be in parallel with other discussions (NLP, JSP, JTP, Metro Bus, etc).
- Members overall support is for the WESTERN Option.
- Clerk to respond accordingly – by 16<sup>th</sup> October 2017 (comments can be viewed Appendix 1 to these minutes).

## **168/17 TO NOTE DRAFT REPORT REGARDING SOUTH GLOUCESTERSHIRE BOUNDARY REVIEW**

*Cllr Christine Howard left meeting*

- Members had reviewed the draft report – and Clerk put map up for those that wanted to double check understanding.
- Dodington will still have 2 Ward Members – but the ward of Dodington is being extended to take in Birds Estate, Lilliput, etc. so won't have a Chipping Sodbury Member.
- This makes perfect sense – along with ShireWay and links with Yate / Abbotswood.
- The rural part of Dodington will be covered by 2 member of Boyd Valley. There is some concern among the rural area's that approx. 10 parishes is a lot for a member to cover.
- As such it was resolved to comment accordingly – that members of Dodington Parish Council are in support of the changes to the Dodington Ward – but would like to see some more thorough investigation to the best options for Boyd Valley – maybe it should be split into 2 x 1 member wards to spread the work load.
- Clerk to respond.

**169/17 TO NOTE POSITIVE ACTIVITY SUBSIDY (PAS) AND AGREE HOW COUNCIL MAY WANT TO ENGAGE WITH YOUNG PEOPLE**

- It was agreed that this would be on future CL&E agenda – but in the meantime Clerk to signpost Youth Groups, etc. that Parish work closely with to the consultation so that they are aware – and can choose to comment if they so wish.

**170/17 TO NOTE DATE FOR PLANTING TREE FOR CLIFF PHELPS – AGREE TYPE OF TREE / WHERE TO PLANT**

- After due discussion – and reviewing options that Cllr Paul Hulbert and Tim Fairhead had put forward for memorial tree's it was unanimously decided that a 'Malus x moerlandsii 'Profusion' be planted in memory of Cliff Phelps in Lilliput Park by the stream where the Willow Tree has recently been coppiced.
- Best place for people to see it would be on the opposite bank to where the Willow Tree was – near the bench / footpath.
- As well as planting this memorial tree – it was also agreed to plant an Alder Tree on the bank by the Willow.
- November is going to be the best time to plant – so Clerk will sort out ordering of tree's and as and when know availability will liaise with Cliff's family and carer and Chris B and set a date (most likely a Saturday).
- Clerk will also order a couple of tree guards from Landcare.

**171/17 TO RECEIVE BANK RECONCILIATION AND APPROVE LIST OF ACCOUNTS FOR PAYMENT INSTRUCTING COUNCILLORS TO SIGN**

- Bank reconciliation was duly noted and it was proposed by Cllr Paul Hulbert and seconded by Cllr Dave Lane and **RESOLVED** to pass accounts for payment.

**172/17 ITEMS OF REPORT**

*Cllr Mandy Sainsbury left the meeting.*

- Cllr Rob Creer reported that the relaunch of Chipping Sodbury Library had been a success. There are 46 volunteers working at the library and they have already seen several new users sign....
- Cllr Rob Creer also reported on some anti-social behaviour in Kingfisher that had been reported to him (Clerk was aware of this matter too) and both of them had informed gentleman that it was a police matter.
- Cllr Claire Young reported on issues at Minor Injuries Unit – Yate – and fact that it is closing when busy. People are being advised to call before visiting to check that it is open – but South Glos Council are also wanting people to ensure that they are visiting the unit for the correct reasons and to review the 'Right Care First Time' leaflet.
- Cllr Claire Young attended the transport forum and was disappointed to hear

that the 82 bus service is unlikely to be extended to Chipping Sodbury at the moment – and has urged people to get in touch with James Freeman of First Bus Group regarding this matter – although there isn't a formal consultation going on.

- Cllr Annette Parsons reported that parents dropping off and collecting children from Raysfield now appear to be parking on verges and this is making a mess of them – they are also dropping a lot of litter.
- Cllr Paul Hulbert reported on the 3 'Outstanding' awards received by Lilliput Park, Wapley Nature Reserve and Orchard for Future.
- Cllr John Malone reported that on attending one of the recent ALCA meetings someone had given a presentation regarding 'Parish Online' Mapping – and he / Christine wondered if it was worth us looking at. Clerk stated we already have something similar.
- Cllr Dave Lane attended the allotment AGM – it was very well attended and they are thinking of entering In Bloom in 2018.
- Cllr Dave Lane along with Cllr John Malone also attended the Shop Mobility AGM. Nothing new to report – but it does appear that they are looking more carefully into fundraising.
- Cllr Dave Lane along with Clerk and Mr Ken Thomas were at the launch of Park & Stride – a joint initiative with School, South Glos Council and the Riverside – trying to encourage parents to park by Cinema and walk children to school.
- Cllr Dave Lane mentioned that there are cars parking on grass verges along Shire Way too – and this like on Heron Way is making a real churned up mess of the verges.

### **173/17 NEXT MEETING**

The next **Ordinary Meeting** of the Council would be held at **7.30pm** on **Wednesday 8<sup>th</sup> November 2017** in the Council Chamber of the Parish Hall.

As there was no further business the meeting was closed – at 9:25pm.

Signed .....Chairman

Date 8<sup>th</sup> November 2017