



Dodington Parish Council

MINUTES of the **Ordinary Meeting** of Dodington Parish Council held at the Parish Hall, Finch Road, Chipping Sodbury, on Wednesday **8th November 2017** convening at 7.30pm

PRESENT: Cllrs Peter Abraham, Christine Howard, Paul Hulbert, Dave Lane (Chairman for Meeting), Annette Parsons, Adrian Rush, Mandy Sainsbury and Chris Zapata

Also present:

Clerk to the Council – Hannah Saunders

174/17 APOLOGIES FOR ABSENCE

- Apologies were received from Cllr Barry Adams, Linda Boon, John Davis, Philip Jones, John Malone, Jon Shaw and Gloria Stephen.
- Cllr Paul Hulbert and Clerk gave everyone a brief update on Gloria, she is upbeat, doing well – and at South Glos Meeting tonight.
- Apologies were also received from Rob Creer, Tony Davis and Claire Young (South Glos Councillors).

175/17 DECLARATIONS OF INTERESTS UNDER THE LOCALISM ACT 2011 AND REQUESTS FOR DISPENSATIONS

- There were no declarations of interest.
- There were no requests for dispensations.

176/17 PARISHIONERS QUESTIONS

- None

177/17 PLANNING APPLICATIONS

- Details of planning applications and decisions can be viewed in Appendix 1 attached to these minutes.

178/17 MINUTES AND MATTERS ARISING FROM THE ORDINARY MEETING OF THE

COUNCIL ON 11TH OCTOBER 2017

It was **RESOLVED** that the Minutes, as printed and circulated, be confirmed as a true record, Cllr Dave Lane signed the minutes.

The following matters arising were discussed briefly:-

- Clerk confirmed that monies had been received from Yate Town Council following the winding up of Joint Parishes Youth Forum Group. Just over £1500. Need to decide what Youth Project this should go towards.
- Christmas Meal is confirmed as Friday 8th December from 7pm in the Hall and Derek Mayo is doing the catering for us. Please let Krystyna / Hannah know whether you are able to attend – and if you will be bringing a plus one....
- Cllrs Adrian Rush and Paul Hulbert asked that the Positive Activity Subsidy matter be put on next CL&E agenda.
- Cllr Paul Hulbert and Clerk gave members a brief update on planting of tree in memory of Cliff Phelps. The trees have now been ordered from respective companies – along with tree guards. Landcare are going to plant the tree they are supplying and Chris Belcher will plant the other one. As and when dates known – will advise – but aiming to arrange for a Saturday.
- Cllr Christine Howard mentioned that the library at Chipping Sodbury is very quiet.
- Cllr Dave Lane confirmed that the Allotments Association are definitely going to be entering 'In Bloom' in 2018.

179/17 TO RECEIVE MINUTES FROM COMMITTEE MEETINGS

These Minutes were received and will be passed to relevant committees for approval, these include:-

1. Community, Leisure and Environment Committee Meeting of the Council held on 18th October 2017.
2. Planning Committee Meeting of the Council held on 25th October 2017.
3. Finance & General Purpose Committee Meeting of the Council held on 25th October 2017.

180/17 TO APPROVE SIGNING UP TO THE REFRESHED TOWN & PARISH COUNCIL CHARTER

- It was agreed to defer this item until Planning Committee Meeting later in month as not all councillors had received the emailed copy to read.

181/17 TO APPROVE RENEWAL OR SLCC MEMBERSHIP FOR CLERK / DEPUTY CLERK

- It was proposed by Cllr Mandy Sainsbury and seconded by Cllr Paul Hulbert and **RESOLVED** that membership be renewed for the coming year.

182/17 TO APPROVE DONATION TO ST PETERS CHURCH, WAPLEY FOR

REPRINTING OF ORDER OF SERVICE FOR REMEMBRANCE SUNDAY....

- After discussion and due consideration regarding why the Order of Service needed reprinting (due to the addition of 3 names to be read out) it was RESOLVED that Dodington Parish Council donate £30 to St Peters for this purpose.
- Cllr Christine Howard confirmed that she would be attending the service at 6:30pm on Sunday 12th November (along with Cllrs John Davis and Paul Hulbert).

183/17 TO RECEIVE AN UPDATE FOLLOWING MEETING OF CHAIRMAN / VICE CHAIRMAN OF COUNCIL / COMMITTEE'S RE ONGOING PROJECTS

- Clerk briefly updated members of actions from meeting that had been held.
- A meeting is going to be arranged with Lori Streich (who has done work for the council previously) to see if she would quote for doing some community engagement / consultation work. If this is a possibility – will arrange for Lori to present to members at a future meeting.
- Clerk / Deputy Clerk are also going to look into costings of employing someone in the office on a 6 month contract for 2 days a week – solely to work on projects.
- Clerk is going to liaise with other local councils who may have had help with project work....and also with Rob Elliot from AAG regarding Mural that has recently been installed at the Abbotswood Underpass.
- It was agreed that some items needed to be put on the back burner....(Facebook, Twitter).....
- Once Birds Resident Group are constituted then Clerk won't need to be as involved – only to facilitate any 'Working Group meetings'.....
- Clerk thanked members that attended meeting – for their time / input on behalf of her and Krystyna. It had been a helpful exercise.
- Details of costings will be brought to Finance Meeting / Next Full Council – and then can be budgeted for accordingly next year.

184/17 TO APPROVE PLACING ADVERT IN GAZETTE REGARDING OPPORTUNITY TO TENDER DESIGN FORM MEMORIAL GARDEN AT QEII PLAYING FIELDS

- Quote for one week (in paper and online) is £160 – 190 depending on size of advert. Clerk explained that needed to be seen to be openly advertising the work.
- Members discussed the possibility of getting an article into the gazette – stating what the Parish Council are doing.
- Clerk agreed she would discuss this with reporter....
- Members agreed that if getting it into the gazette this way wasn't possible – that they approve going ahead with advert.

185/17 TO NOTE PROCEDURE FOR REPORTING ROUGH SLEEPERS

- Clerk had emailed information out to members – basically it detailed a national website – that details of Rough Sleepers in local area could be reported through – or the phone number of Home Choice at South Glos Council.

- <http://www.streetlink.org.uk/>
- **01454 865496**

186/17 TO RECEIVE BANK RECONCILIATION AND APPROVE LIST OF ACCOUNTS FOR PAYMENT INSTRUCTING COUNCILLORS TO SIGN

- Bank reconciliation was duly noted and it was proposed by Cllr Christine Howard and seconded by Cllr Dave Lane and **RESOLVED** to pass accounts for payment.

187/17 ITEMS OF REPORT

- Cllr Adrian Rush asked anybody if they were aware of available areas that a caravan could be sited on for someone to live in.....
- Cllr Christine Howard is attending Twinning Meeting next week and will report back.
- Cllr Annette Parsons is concerned about Lilliput Park – couple of issues – first being that she feels the top path that was upgraded earlier this year is wearing badly. Secondly she has witnessed young people (from Chipping Sodbury School) trying to vandalise play area in the mornings before school (8:15am ish)...suggested a letter being sent to the school.
- Cllr Paul Hulbert reported that the re-scheduled Owl Prowl is Friday 10th November, Saturday sees a work morning at Lilliput Park and the following Saturday planting up at Wapley.
- Cllr Dave Lane mentioned that he will be representing the council at forthcoming Remembrance Services (Yate & Chipping Sodbury) on Sunday 12th November.

188/17 NEXT MEETING

The next **Ordinary Meeting** of the Council would be held at **7.30pm** on **Wednesday 13th December 2017** in the Council Chamber of the Parish Hall.

As there was no further business the meeting was closed – at 8:30pm.

SignedChairman

Date 13th December 2017