



Dodington Parish Council

MINUTES of the **Ordinary Meeting** of Dodington Parish Council held at the Parish Hall, Finch Road, Chipping Sodbury, on Wednesday **7th March 2018** convening at 7.30pm

PRESENT: Cllrs Linda Boon, Christine Howard (Chairing the Meeting), Paul Hulbert, Dave Lane, Annette Parsons, Adrian Rush and Chris Zapata

Also present:

Clerk to the Council – Hannah Saunders

We started the meeting with a minute's silence – in recognition of Mr Barrie Williams who was Clerk to the Council between late 1970's and early 1990's. Barrie passed away earlier this year – and Cllr Paul Hulbert represented the council at funeral along with previous Chairman / Councillor John Marshall – who has written an article on Barrie for newsletter.

225/18 APOLOGIES FOR ABSENCE

- Apologies were received from Cllr Peter Abraham, Barry Adams, John Davis, John Malone, Mandy Sainsbury, Jon Shaw and Gloria Stephen
- Apologies were also received from Rob Creer, Tony Davis, Claire Young
- Clerk hadn't heard from Phil Jones

226/18 DECLARATIONS OF INTERESTS UNDER THE LOCALISM ACT 2011 AND REQUESTS FOR DISPENSATIONS

- Cllr Linda Boon declared an interest in Planning as she sits on South Glos Planning Committee – she will refrain from comment whilst plans are being discussed
- There were no requests for dispensations.

227/18 PARISHIONERS QUESTIONS

- None

228/18 PLANNING APPLICATIONS

- Details of planning applications and decisions can be viewed in Appendix 1 attached to these minutes.

229/18 MINUTES AND MATTERS ARISING FROM THE ORDINARY MEETING OF THE COUNCIL ON 31st JANUARY 2018

It was **RESOLVED** that the Minutes, as printed and circulated, be confirmed as a true record, Cllr Christine Howard signed the minutes.

The following matters arising were discussed briefly:-

- Following nomination of Cllr Christine Howard to ALCA for draw to attend Garden Party – Clerk has heard that this time Dodington weren't successful.
- It was confirmed that all members have received the dates of meetings going forward.
- Clerk confirmed that scanning / digitization of Minute Books, etc. is scheduled in for after Easter (April 2018).
- Cllr Christine Howard updated everyone briefly on shortlisting for Admin Role and stated when the interviews would be held (22nd / 23rd March 2018).
- Clerk thanked Cllr Paul Hulbert, Dave Lane and Deputy Clerk for their help with proof reading the newsletter. It will be delivered to Mr Summers by 12th March – ready for him to start distributing.
- Clerk confirmed that the litter on Kennedy Way has been dealt with.
- Chris Belcher hasn't had a chance to look at drainage at Lilliput Park yet due to the snow. He will look into this though.

230/18 TO RECEIVE MINUTES FROM COMMITTEE MEETINGS

These Minutes were received and will be passed to relevant committees for approval, these include:-

1. Community, Leisure and Environment Committee Meeting of the Council held on 7th February 2018.
2. Planning Committee Meeting of the Council held on 14th February 2018.
3. Finance & General Purpose Committee Meeting of the Council held on 21st February 2018.

231/18 TO RECEIVE AN UPDATE REGARDING TERN INN / DISCUSS WAY FORWARD REGARDING BID

- The group are registered as a Community Benefit Society now (all information has been sent from Plunkett to FCA).
- They got the updated newsletter out to residents and this has seen an uplift in the number / amount of pledges that have come in.
(Remaining discussion points minuted under confidential minutes due to nature of contract, etc.)

232/18 TO DISCUSS / APPROVE DEFIBRILLATOR REFRESH TRAINING

- It was unanimously agreed that this should be arranged – try and hold it early

- evening so that it allows more people to attend and not at a weekend.
- Clerk to sort out with the company.

233/18 TO FINALISE DETAILS REGARDING DEDICATION OF TREE / CONCERT FOR CLIFF PHELPS

- Cllr Paul Hulbert and Clerk confirmed that the tree dedication will take place at 5pm at Lilliput Park. All of Cliff's family members will be present – and they have said that they are happy for the Parish Council to take the lead on this. Happy for a poem to be read out.
- It was agreed that Chris Belcher would put the plaque in before the dedication, and that Clerk would put some words together.
- Pat Cotterell has planted some little crocuses around the tree and it is looking lovely.
- With regards the concert – this starts at 7:30pm....ticket sales are steady, but please pass word around....and Cllr Christine Howard is after prizes for the raffle.
- If anyone available to help set up the hall from 6:30pm that would be much appreciated....and Chairman – Dave Lane is going to say some words at the beginning of the concert.

234/18 TO AGREE FINAL DETAILS FOR ANNUAL PARISH MEETING SCHEDULED FOR WEDNESDAY 11TH APRIL 2018

- After discussion it was agreed that it was a shame that so much of the food went to waste – and as such just to offer tea / coffee / soft drinks and nice biscuits / cake following the meeting.
- Clerk is still trying to get confirmation from Green Power Movement at Chipping Sodbury School that they will be able to attend – and as such thinks it would be a good idea to have a 'Back Up' plan or a second presentation lined up.
- Chairman Dave Lane – suggested inviting someone along from RBL – or South Glos Heritage Dept. – to discuss Armistice 2018 – 100 years since the end of WW1 and this could then help set the scene for events later in the year.
- It was agreed that this was a good idea....so Clerk to make enquiries.

235/18 TO NOTE DATES FOR RBS YEAR END AND INTERNAL AUDIT

- Clerk confirmed that RBS will be closing down / doing year end on Wednesday 9th May 2018 – and that Mrs. Pat Trull will be carrying out the Internal Audit on Thursday 24th May (with Tuesday 29th as back up if more work is required).

236/18 CONSULTATIONS

- **New Local Plan** – Cllrs Annette Parson, Christine Howard and Paul Hulbert had attended this session. It hadn't been made clear that it was a briefing and not drop in so some of the information was lost. However, they reported back about the importance of engaging with the New Local Plan – and trying to work with South Glos – as if don't it could be taken out of South Glos hands and Central Government will just build.....and this will really limit say. There is another session scheduled for 20th March 2018 – this one is more of a drop in

session and is for members of public as well as councillors. It was agreed that people try and attend that and then a Working Group sit down and put some comments together for members to look at approve at next full council – which is still within the deadline for commenting.

- **Special Education Needs** – a lot of the consultation has already been carried out as it is the draft strategy that is being presented. It was agreed that it wasn't applicable for council to comment – but if members wanted to as individuals they could do.

237/18 TO RECEIVE DRAFT LEASE FOR WOODCHESTER PLAY AREA AND APPROVE IT BEING SIGNED / SEALED BY COUNCIL

- It was a momentous night – as it was unanimously approved following final amendments – that Chairman and Vice Chairman sign the lease for Woodchester. This was duly done – witnessed by Clerk.
- Lease will go back to Dodington's solicitor who will then finalise things with South Glos Council – and it is looking good for Dodington to take over come the new financial year (April 2018).
- Cllr Paul Hulbert took some photos and it was agreed that as and when it is fully complete – a press release be issued.

238/18 TO CONSIDER QUOTATION FOR ADDITIONAL WORKS TO TREES AT WAPLEY NATURE RESERVE

- Cllr Paul Hulbert explained the work that was required and why – and also that since having quote sorted for this additional work – so other issues had come to light (due to the inclement weather).
- It was unanimously approved that the additional works (costing £540) be carried out by Midland Forestry at the same time as the other work that they have already quoted for following the tree survey.
- It was also agreed that the further additional works be carried out – Clerk to check what the day rate is – but works need to be done and the woods need to be made safe for all to enjoy.

239/18 TO RECEIVE BANK RECONCILIATION & LIST OF ACCOUNTS FOR PAYMENT

- This was received by members, all in order – there were no questions and accounts were passed for payment.

240/18 ITEMS OF REPORT

- Cllr Christine Howard reported that she had received information through from MP Luke Hall regarding the M4 J18a option....

- Clerk confirmed that this was one of the items that Ward Member Claire Young ask be reported and this is that the recommendation to cabinet on 12th March 2018 will be that the Western Option is put forward (not Pucklechurch). However with no Yate Link Road being proposed yet – this will have an impact on traffic on Dodingtons roads.
- Cllr Dave Lane reported that the large stones have now been put back in place by the Network Rail compound on Shire Way.
- Cllr Annette Parsons commented that the signage around Mallard Way is very rusty and not very clear and that people had been parking on verges again.
- Cllr Chris Zapata commented that during the snow – over 250 visited Wapley to go sledging and tobogganing....it is just a shame they didn't take their rubbish home with them!
- Cllr Adrian Rush and Linda Boon are concerned about the decision that South Glos are looking to take regarding future of Youth Provision in the area. It looks as if they have ignored the comments made – and they would like the council to find out more information regarding this matter.
- Cllr Paul Hulbert reported that the 3rd / final planting day is scheduled up at Wapley on Saturday 17th March 2018 – from 10am. They are going to be planting some Service Trees and this will mean that over 100 trees have been planted so far this season.
- Clerk reported that Raysfield School are planning on holding a Circus on school fields in the summer (Sunday July 15th) they are holding a public meeting about proposed event on Tuesday 13th March – 7pm in Junior School Hall. Cllr Annette Parsons confirmed that she had received a letter about this and would be going along to the meeting.
- Clerk also thanked everyone for their understanding over last few weeks whilst she / Krystyna had been poorly and struggling in office. Things are slowly getting back to normal....

The next **Ordinary Meeting** of the Council would be held at **7.30pm** on **Wednesday 18th April 2018** in the Council Chamber of the Parish Hall.

As there was no further business the meeting was closed – at 9:10pm.

SignedChairman

Date 18th April 2018