



# Dodington Parish Council

**MINUTES** of the **Ordinary Meeting** of Dodington Parish Council held at the Parish Hall, Finch Road, Chipping Sodbury, on Wednesday **18<sup>th</sup> January 2017** convening at 7.30pm

**PRESENT:** Cllrs Peter Abraham, Barry Adams Christine Howard, Paul Hulbert, Philip Jones, Dave Lane (Chairman for Meeting), Cliff Phelps, Mandy Sainsbury and Chris Zapata

Also present were South Glos Councillor – Rob Creer  
Clerk to the Council – Hannah Saunders

## **1/17 APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Linda Boon, John Davis, Annette Parsons, Adrian Rush, Gloria Stephen. Cllr Keely Barrett-Waines wasn't present.

Apologies were also received from Tony Davis and Claire Young (South Gloucestershire Council).

## **2/17 DECLARATIONS OF INTERESTS UNDER THE LOCALISM ACT 2011 AND REQUESTS FOR DISPENSATIONS**

- Cllr Barry Adams declared an interest regarding one of the planning items – as he is friends with one of the people. Cllr Christine Howard declared an interest in planning as she lives very close to one of the proposals.
- There were no requests for dispensations.

## **3/17 PARISHIONERS QUESTIONS**

- None

## **4/17 PLANNING APPLICATIONS**

- A list of all planning applications and the Council's decisions forms Appendix 1 to the minutes.

## **5/17 MINUTES AND MATTERS ARISING FROM THE ORDINARY MEETING OF THE COUNCIL ON 8<sup>th</sup> DECEMBER 2016**

It was **RESOLVED** that the Minutes, as printed and circulated, be confirmed as a true

record, Cllr Dave Lane signed the minutes after minor amendment.

Matters Arising (not covered during course of meeting)

- Security Certificate for website now purchased – and active and QR Code set up.
- Clerk ran through the photo's that still need to be taken of councillors – they agreed to wait for John Davis to do them.
- Nominations have gone in for Chairs Community Award (for Pat Cotterell and Wapley Bushes Nature Reserve Group) although have now found out Pat was awarded it in 2008 so that application has been withdrawn.
- Clerk reported that Dodington FC raised nearly £3500 for Bailey – and were really grateful to members for allowing them to use the facilities FOC.
- Cllr Paul Hulbert and Clerk will recirculate the Big Spring Clean information.

## **6/17 MINUTES FROM COMMITTEE MEETINGS**

It was **RESOLVED** that the Minutes, as printed and circulated, be confirmed as read for the following Committee Meetings:

1. Community, Leisure and Environment Committee Meeting of the Council held on 14<sup>th</sup> December 2016.
2. Planning Committee Meeting of the Council held on 4<sup>th</sup> January 2017.
3. Finance & General Purposes Committee Meeting of the Council held on 4<sup>th</sup> January 2017.

## **7/17 TO APPROVE BUDGET FOR 2017-18 AND PRECEPT REQUEST**

- The budget was passed by Finance and General Purposes committee who recommended that it be taken to Full Council for approval.
- As such the budget was unanimously approved by members.
- Cllr Paul Hulbert proposed and Cllr Christine Howard seconded motion that precept of £194,910 be requested from South Gloucestershire Council – this was unanimously approved.

## **8/17 TO AGREE TO NOMINATE 2 REPRESENTATIVES TO ATTEND ROYAL GARDEN PARTY**

- After due consideration it was proposed to nominate Cllr Christine Howard to attend with her daughter.

## **9/17 TO NOTE TRAINING SESSIONS HELD – AND AGREE ACTIONS GOING FORWARD**

- Last Tuesday some members and Clerk / Deputy Clerk attended Mapping Training. Clerk and Cllr Paul Hulbert have since been able to cut out / add to and print maps – (such as the one Clerk utilized during Planning Item). All agreed that the maps look much more professional. The system does a lot – so it is taking it one step at a time...and remembering that Pear Mapping have technological support – so just call if there is something you need – that can't

do....

- Last Wednesday Deborah White of ALCA carried out Being a Good Councillor Training – all members / Clerk that attended were very impressed – and enjoyed the session – and the following actions were agreed:-
- Chairman (Cllr Dave Lane) is keen to attend a Chairmanship Training Course as soon as possible.....also Clerk / Deputy Clerk are going to Instruct Councillors to authorize payments / sign cheques and re think DPI's and dispensations.
- Chairman asked Clerk to write letter of thanks to Deborah.

### **10/17 TO NOTE SITE MEETING WITH TRACEY HAMBLETT OF SOUTH GLOS & ACTIONS GOING FORWARD**

- Cllrs Dave Lane, Paul Hulbert and Clerk met with Tracey. Sites visited were:- Scott Way Pedestrian Crossing, Shire Way Mini Roundabout and Kelston Close Parking issues.
- Cllr Paul Hulbert updated members with what had been discussed / agreed....
- Scott Way – cutting back of vegetation on Merlin Way side of road – and ensuring that training officers are visiting schools and doing safety training regarding cycling / scooting to school.
- Shire Way – the roundabout is well signposted and lit – and with cutting back of vegetation at end of last year there are no visibility issues. One issue seems to be speed – so it was agreed that a survey on speeds from large roundabout off Rodford Way to mini roundabout be carried out – and then further decision be made following results of that.
- Kelston Close – Tracey going to find out if / when TRO is going to be implemented for the zigzag yellow lines / double yellow lines....as until this is in place – not a lot can be done. Clerk has since meeting heard from Tracey and there is a TRO going to be implemented and signs notifying drivers of this will be installed.
- It was also suggested that the signs that council are planning on putting on gates state Wide Vehicular and Emergency Vehicular Access Require at ALL TIMES.....to help get the message across. Members agreed that this was a good idea.

### **11/17 TO RECEIVE AN UPDATE ON TERN INN – COMMUNITY RIGHT TO BID**

- Clerk has received notification from Business Support Team at South Gloucestershire Council that the Panel decided that the Tern Inn and Car Park be listed on the Asset of Community Value Register.
- Clerk showed members the area's that are to be included / excluded in the listing.
- Clerk explained the next steps – that the owner has 8 weeks to have a meeting with the panel – to see if the decision can be overturned. If panel don't overturn then the owner can go to a first tier tribunal.
- So bid has slowed process up – but doesn't mean that area won't be redeveloped – it could still go ahead.
- Regarding the notices that have been placed in car park saying private property – no parking – there is nothing we can do about that at the moment....need to see if owner is going to police this.

## **12/17 TO NOTE FOLLOWING LIVE CONSULTATIONS FROM SOUTH GLOUCESTERSHIRE COUNCIL**

- Council Budget & Savings Programme 2017/18 (closes 23 Jan 2017 – comment at this Full Council if necessary).  
*General point was that this consultation really is designed for individual comment and not corporate comment. Cllr Rob Creer explained the 3% increase on Social Care, he wasn't able to explain whether environmental budget is being ringfenced (there is no mention to this anywhere in consultation) so Clerk to double check with South Glos finance dept and let members know.*
- Safer & Stronger South Gloucestershire Plan (closes 25 Feb 2017 – comment at Full Council on 22<sup>nd</sup> Feb 2017 if necessary)  
*Members have got time to consider this – and Clerk agreed that she would precis the consultation – as it is quite complicated online. Another general comment is that on first reading of the consultation – whoever has written it makes no comment to Parish and Town Councils.*
- Boundary Review – this is in preliminary stages at moment – is due to open in February.  
*Clerk to try and get more information regarding the map that has been issued with the first presentation – as it doesn't make much sense without a key!*

## **13/17 TO APPROVE INTERNAL AUDITOR FOR 2016-17**

- It was proposed by Cllr Christine Howard and seconded by Cllr Mandy Sainsbury and APPROVED that Mrs Pat Trull carry out the internal audit.

## **14/17 STAFFING MATTERS**

- *Meeting went into closed session and this item is minuted confidentially*

## **15/17 TO RECEIVE BANK RECONCILIATION AND APPROVE LIST OF ACCOUNTS FOR PAYMENT**

- Bank reconciliation was duly noted and it was proposed by Cllr Christine Howard and seconded by Cllr Mandy Sainsbury and **RESOLVED** to pass accounts for payment.

## **16/17 ITEMS OF REPORT**

1. Clerk reported on the following:-
  - a. Draft Meeting Dates from April 2017 – March 2018.
  - b. Solon Housing / South Gloucestershire Council will be holding an official opening of the housing at Kelston Close – on 19<sup>th</sup> January 2017 at 12noon. Clerk explained that there had been a slight oversight before Christmas and no one from Dodington was originally invited as it was thought the development was in Yate.

- c. Clerk is putting together articles for Newsletter – plenty of idea’s so if you have had an email requesting some words – please respond by end of Jan.
  - d. The Travel Plan Group for Raysfield School has been resurrected...first meeting was earlier in week.
  - e. Clerk has been contacted by Ian Turner with details of Tree that South Gloucestershire Council are looking at replacing the Willow Tree they had to remove by Kelston Close with. It is a liquid amber.
2. Cllr Paul Hulbert reported that Rodford Way – no UTurns – Consultation will be launched at the end of the week – and will be included on agenda of planning meeting in February.
  3. Ward Member Rob Creer gave members details of outcome of ECS Committee Meeting – namely that the go ahead was given to works at the Bromley Heath Viaduct. Works are likely to take a year – unless any additional funding can be secured from Central Government. Work needs to be done – although it will cause some congestion while the road is closed.
  4. Rob Creer also mentioned that new LED streetlights are going to be gradually introduced and these will be dimmed at night instead of being turned off completely. Rob also confirmed that the prioritisation of highway schemes was approved and it should be published on SGC website soon.
  5. Cllr Mandy Sainsbury reported that she had seen South Glos out and about cutting / tidying up hedges – and they were doing a good job.
  6. Cllr Dave Lane reported on a successful visit to Raysfield After School Club.

**17/17 NEXT MEETING**

The next **Ordinary Meeting** of the Council would be held at **7.30pm** on **Wednesday 22<sup>nd</sup> February 2017** in the Council Chamber of the Parish Hall.

As there was no further business the meeting was closed – at 9:05pm.

Signed .....Chairman

Date 22<sup>nd</sup> February 2017