



Dodington Parish Council

MINUTES of the **Ordinary Meeting** of Dodington Parish Council held at the Parish Hall, Finch Road, Chipping Sodbury, on Wednesday **7th December 2016** convening at 7.30pm

PRESENT: Cllrs Peter Abraham, Linda Boon, John Davis, Christine Howard, Paul Hulbert, Philip Jones, Dave Lane (Chairman for Meeting), Annette Parsons, Cliff Phelps, Adrian Rush, Mandy Sainsbury and Chris Zapata

Also present were South Glos Councillors – Claire Young and Rob Creer
Clerk to the Council – Hannah Saunders

176/16 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Barry Adams. Cllr Keely Barrett-Waines wasn't present.

Apologies were also received from Tony Davis (South Gloucestershire Council).

177/16 DECLARATIONS OF INTERESTS UNDER THE LOCALISM ACT 2011 AND REQUESTS FOR DISPENSATIONS

- Cllr Linda Boon declared an interest in Planning due to being members of S Glos Planning Committee
- There were no requests for dispensations.

178/16 PARISHIONERS QUESTIONS

- None

179/16 PLANNING APPLICATIONS

- A list of all planning applications and the Council's decisions forms Appendix 1 to the minutes.

180/16 MINUTES AND MATTERS ARISING FROM THE ORDINARY MEETING OF THE COUNCIL ON 2nd NOVEMBER 2016

It was **RESOLVED** that the Minutes, as printed and circulated, be confirmed as a true record, Cllr Dave Lane signed the minutes.

Matters Arising (not covered during course of meeting)

- Clerk updated members as to how Cllr Gloria Stephen and Malcolm are doing.
- Most of the hedge cutting has now been completed.
- Clerk has written to the Allotment Association regarding allotment for families in need – their next committee meeting is 16th December – when it will be considered.

181/16 MINUTES FROM COMMITTEE MEETINGS

It was **RESOLVED** that the Minutes, as printed and circulated, be confirmed as read for the following Committee Meetings:

1. Community, Leisure and Environment Committee Meeting of the Council held on 9th November 2016.
2. Planning Committee Meeting of the Council held on 16th November 2016.
3. Finance & General Purposes Committee Meeting of the Council held on 23rd November 2016.

182/16 TO APPROVE THE PURCHASE OF SECURITY CERTIFICATE FOR WEBSITE

- Members had read document regarding why a security certificate is required – and Cllr Paul Hulbert expanded on it a little.
- It was proposed by Cllr Mandy Sainsbury and seconded by Cllr John Davis and **RESOLVED** to purchase an SSL Certificate for £80 + VAT / year.

183/16 TO RECEIVE AN UPDATE ON NEW WEBSITE & MEDIA POLICY

- The new website is proving easy to use and update.
- There are still a few councillors who don't have their photo's up there – Clerk to make a list and over course of next round of meetings – complete the photos.
- There was a query as to whether Lilliput Park features on website – and if so where (Clerk to check).
- Clerk is writing a 'How To' guide for Krystyna / file – so that it can be kept up to date at all times. It will only be Clerk / Deputy Clerk that will be posting to the website. Cllr Paul Hulbert has access at moment while everyone getting up to speed.
- Due to the new website – and recent press interest with Tern Inn – Clerk has drafted up a Media Policy – this was looked at – it was decided that yes press should be emailed agenda's – and that in New Year – Social Media should be considered as well.

184/16 TO APPROVE ELECTRONIC CIRCULATION OF AGENDAS (INCLUDING MINUTES & APPENDICES)

- Following the trial period – members were asked what their views were with regards to receiving all documents electronically.
- Although most were in favour of this method of distribution – there are still some people that need / would like to receive a hard copy.

- It was unanimously RESOLVED to adopt this new method of distribution – and councillors who wanted hard copies to let Clerk / Deputy Clerk know.
- Standing order 5G was amended slightly to allow for summons to be distributed in this way.

185/16 TO NOTE AND COMMENT ON AVON FIRE AUTHORITY PUBLIC CONSULTATION

- It was agreed that Dodington Parish Council should comment – stating their concern about changes at Yate Fire Station. Considering the Fire Authority decided to move from retained to whole time in 2009 due to Yate and surrounding area's growth – and now are looking at reverting back – when Yate is still growing. Also if they do have to go back to retained at night – surely 5pm at rush hour – when the traffic is at its worse isn't a good time for this change over to happen.
- The fire service state that instances of house fires have decreased due to the preventative steps they have taken – but how will these preventative methods be kept up if go to retained half the time – as it is the wholetime staff that do talks / training....
- Clerk to respond accordingly.

186/16 TO NOTE FOLLOWING LIVE CONSULTATIONS FROM SOUTH GLOUCESTERSHIRE COUNCIL

- Changes to Library Services Phase 2 (closes 2nd January 2017) *comment 14th December CL&E.*
- Community Based Services Re-Commissioning 2016 (closes 5th January 2017) *comment 14th December – CL&E.*
- Policies, Sites and Places (PSP) Plan: Submission (closes 6th January 2017)...*comment 4th January 2017 – Planning.*

188/16 TO COMMENT / COMPLETE ROUGH SLEEPERS ANNUAL SURVEY – RECEIVED FROM SOUTH GLOS COUNCIL

- It wasn't believed that there were any rough sleepers in Dodington Parish Council – but before answering Clerk to check with Cate at Chipping Sodbury and also Pat Cotterell regarding Yate Common.

189/16 TO NOMINATE CANDIDATES / GROUPS FOR SOUTH GLOS COUNCILS CHAIRS COMMUNITY AWARD

- Clerk had received a few names already – however some of these people either can't be nominated – as they are paid for their roles – or they have been nominated previously.
- Nigel Ball was put forward for tremendous work he does in conjunction with play scheme – but this is a paid role.
- Malcolm Stephen for all of his work at Lilliput and Wapley – but he received award a few years ago.
- Pat Cotterell – again for all of her voluntary work – she was nominated last year

– but it isn't thought that she received award – if she didn't – members would like to nominate her again.

- It was proposed at the meeting by Cllr Adrian Rush that Wapley Bushes Group be nominated – as a Group.
- Clerk will sort out nomination forms – in the meantime any other suggestions – please email Clerk.

190/16 TO CONSIDER REQUEST FROM DODINGTON FC REGARDING CHARITY MATCH ON 27TH DECEMBER 2016

- Members had all seen the request from Dodington FC and were unanimous in their decision to let the team utilize the facilities free of charge.
- Clerk to find out what time Kick Off is – as some members would like to go and support.

191/16 TO RECEIVE BANK RECONCILIATION AND APPROVE LIST OF ACCOUNTS FOR PAYMENT

- Bank reconciliation was duly noted and it was proposed by Cllr Adrian Rush and seconded by Cllr Mandy Sainsbury and **RESOLVED** to pass accounts for payment.
- It was noted that the new account with Triodos is now open.

192/16 ITEMS OF REPORT

1. Cllr Peter Abraham reported that he had heard back from PCSO Andy Hucker regarding Antisocial driving along Shire Way. PCSO stated that the behaviour really needs to be reported when it is happening. They will keep up with camera van along Shire Way. Cllr Peter Abraham has let the residents that have complained to him know.
2. Cllr Phil Jones commented on one of the gates from Heron Way into Raysfield School and if it is always locked – Clerk confirmed that it is for safety reasons.
3. Cllr Paul Hulbert reported the issue with the Night Bus and fact that First Bus wanted to withdraw service from end of March 2017. When they then heard that new tender was going out they came back stating they would consider tendering for service again – but cost would be going up. Yate TC isn't happy with this. Various avenues are currently being explored – January is time to make decision.
4. Cllr Paul Hulbert also reported that he has had information in regarding Great British Spring Clean 2017 – so will circulate.
5. Cllr Rob Creer updated members on situation at Chipping Sodbury Library – and fact that Chipping Sodbury Town Council are looking at putting up precept to help support the library going forward. How this will operate is still being looked at but there are approx. 19 volunteers that have come forward stating they are happy to help – so the situation is looking positive.
6. Cllr Rob Creer also updated members on Member Awarded Funding – and what he is / has spent his allocation on to date.....He has donated £500 to Sodbury Big Lunch and Christmas Lunch. Between Cllr Linda Boon and himself they are sponsoring a Hare (there is going to be a Hare trail around town) bit like Shaun Sheep, etc. At the end of the trail the hares are going to be auctioned and 10%

- of the auction cost will go back into Youth in Sodbury. Chipping Sodbury in Bloom has also been in touch with Rob.
7. Cllr Rob Creer reported that on 14 November the Devolution Deal went through and that next May will see election for Metro Mayor. There has also been a proposal put forward to go back to a cabinet system – this will be voted on in March, and finally Funding has been taken up to investigate Junction 18a of M4.
 8. Cllr Claire Young picked up on the funding for Junction 18a stating that the funding is for investigation into new junction and link road – but this link road isn't Yate as it states in the Joint Spatial Plan / Joint Transport Plan.
 9. Cllr Claire Young reported to members that funding for better broadband in Codrington has been agreed – and it will be FTTP which is a great step forward.
 10. Cllr Claire Young reported on the Yate Spur Cycle Path Consultation – about to be launched on 12th December – and also Yate HGV and Town Centre movement study that was undertaken sadly didn't look at Dodington Road.
 11. Cllr Claire Young mentioned that the consultation regarding change to Ward Boundaries will go live soon too.
 12. Finally Cllr Claire Young knows that a lot of people in area are concerned about the situation at Yate International Academy – she confirmed that she has attended meetings – and it looks like it will be Lord Nash that will take the final decision. Oasis have pulled out and Winterborne in particular are happy with this.
 13. Cllr Cliff Phelps attended the Shop Mobility meeting on 6th December 2016. He, Cllr Chris Wilmore and Clerk from Yate were the only ones in attendance – so meeting couldn't proceed. Cllr Wilmore was going to try and get to the bottom of what is going on and Cllr Cliff Phelps will also pop into the library next time he is in town to see if Sheriden still there.
 14. Cllr Annette Parsons visited Raysfield Preschool and the Armadillo Youth Café. Very impressed with both – it did raise question of checking of DBS forms for our summer playscheme. Clerk confirmed that this is done every year – and Annette queried the new update system – so Clerk needs to check this.
 15. Cllr Adrian Rush mentioned that the hedge at Lilliput that faces Kingfisher houses – is very tall and doesn't look like it was included in the recent hedge cutting cycle. Clerk and Cllr Paul Hulbert to look into this.
 16. Cllr John Davis reported a lot of broken glass and mess in the underpass by Tern Inn.
 17. Clerk reported that she has been contacted about the parking on Heron Way – and how dangerous this is getting – so will ensure that it is included on the travel plan meeting and next CEF meeting. It has also been reported that there is a dead tree at the Burial Ground. She too has just received the consultation regarding Yate Cycle Spur and will circulate the documents.
 18. Cllr Dave Lane enjoyed visits to Armadillo – but was a bit disturbed to see the young people running all over expensive leather sofa's and tables, etc. it seemed that there was no respect for the facilities they had.

193/16 NEXT MEETING

The next **Ordinary Meeting** of the Council would be held at **7.30pm** on **Wednesday 18th January 2017** in the Council Chamber of the Parish Hall.

As there was no further business the meeting was closed – at 9:00pm.

SignedChairman

Date 18th January 2017