



# Dodington Parish Council

**MINUTES** of the **Ordinary Meeting** of Dodington Parish Council held at the Parish Hall, Finch Road, Chipping Sodbury, on Wednesday **24<sup>th</sup> August 2016** convening at 7.30pm

**PRESENT:** Cllrs Linda Boon, John Davis, Cliff Phelps, Christine Howard (Chairman for Meeting) Paul Hulbert, Annette Parsons, Adrian Rush, Gloria Stephen, Mandy Sainsbury

Also present were South Glos Councillors – Rob Creer, Tony Davis, Clerk to the Council – Hannah Saunders and 1 member of public.

## **120/16 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs Barry Adams, Keely Barrett-Waines, Dave Lane and Chris Zapata.

Apologies were also received from Cllr Claire Young (South Gloucestershire Council).

## **121/16 DECLARATIONS OF INTERESTS UNDER THE LOCALISM ACT 2011 AND REQUESTS FOR DISPENSATIONS**

- Cllrs Linda Boon and Gloria Stephen also declared an interest in Planning due to being members of S Glos Planning Committee.
- There were no requests for dispensations.

## **122/16 PARISHIONERS QUESTIONS**

- None

## **123/16 PLANNING APPLICATIONS**

- A list of all planning applications and the Council's decisions forms Appendix 1 to the minutes.

## **124/16 MINUTES AND MATTERS ARISING FROM THE ORDINARY MEETING OF THE COUNCIL ON 13<sup>TH</sup> JULY 2016**

It was **RESOLVED** that the Minutes, as printed and circulated, be confirmed as a true record, and after one minor amendment, Cllr Christine Howard signed the minutes.

Matters Arising (not covered during course of meeting)

- Cllr Paul Hulbert confirmed that all councils have now approved the changes to the TIC constitution and the inaugural meeting will be held next month.

## **125/16 MINUTES FROM COMMITTEE MEETINGS**

It was **RESOLVED** that the Minutes, as printed and circulated, be confirmed as read for the following Committee Meetings:

1. Community, Leisure and Environment Committee Meeting of the Council held on 20<sup>th</sup> July 2016.
2. Planning Committee Meeting of the Council held on 3<sup>rd</sup> August 2016.

## **126/16 TO APPROVE ATTENDANCE OF 4 PEOPLE AT IN BLOOM EVENT – TAUNTON – OCTOBER 2016**

- It was proposed by Cllr Paul Hulbert and seconded by Cllr Annette Parson and **RESOLVED** that 4 people (one from the council, one from Friends of Lilliput, one from Wapley Bushes / Nature Reserve and one from Allotments) attend the forthcoming event in October.
- Cost including travel will be approx. £100

## **127/16 TO NOTE CHANGES TO BUS SERVICES FROM SEPTEMBER – APPROVE LETTER TO BE SENT TO SGC**

- This item was mentioned at the end of last planning meeting. The changes planned see services for Chipping Sodbury and Yate cut dramatically – particularly to Southmead and UWE.
- Cllr Paul Hulbert had made some notes regarding the effect it would have.
- It was proposed by Cllr Paul Hulbert and seconded by Cllr Christine Howard and **RESOLVED** that letter be sent to South Glos Council via Lee Stockford.
- Clerk to action accordingly.

## **128/16 TO APPROVE SUBSCRIPTION TO MAPPING SERVICE**

- The council need access to better maps – that they have copy write for – so can publish them on website or when they are carrying out consultations.
- Clerk has looked into a couple of companies, and subject is slightly more complex than initially anticipated, plus cost varies dramatically.
- Not all of them give you the capability to play / annotate maps yourself. There are a few that do.
- As such it was proposed that Cllrs Paul Hulbert, John Davis and Dave Lane sit on working group with Clerk and Deputy – and invite couple of companies to present their products.
- Clerk to action accordingly.
- PMN – Meeting set up for 21<sup>st</sup> September 2016 10am in Office.

## **129/16 TO RECEIVE AND UPDATE ON SPECIAL EXPENSES CONSULTATION**

- Clerk and Cllr Paul Hulbert had met with Chris Manvell from South Glos Council

- and gone through concerns / asked questions regarding Special Expenses.
- Clerk wanted to thank Cllrs Dave Lane and Annette Parsons for the excellent piece of work they did collating information regarding Bus Shelters. Chris Manvell was impressed with this and has taken it back to SGC to establish exactly how many Bus Shelters we should be being charged for!
  - The following was also discussed:- how Dodington PC would go about taking over some of the former housing association land (behind Wapley Rank), what the litter picking rota is – as 10% of the £100k special expenses go on this and yet our own litter pickers always seem to find so much, what the schedule is for grass cutting and planting – so as to ensure no duplication.
  - Chris Manvell is going to arrange a meeting with Streetcare for these questions to be addressed.
  - This consultation needs to be responded to by 16<sup>th</sup> September – and it will be on the F&GP agenda for ratification.

### **130/16 TO RECEIVE AN UPDATE ON LOCAL GREEN SPACE DESIGNATION CONSULTATION**

- Cllr Tony Davis gave members some information following a meeting he had had with property services regarding this consultation.
- He explained in more detail why 2 of the area's that Dodington wanted to see designated – haven't been, and how best for members to respond to consultation.
- Clerk is to try and find out if old planning documents including Sec 106 agreements can be sourced from LPA – particularly for Chedworth development.
- This consultation needs a response by 8<sup>th</sup> September – and it will be on Planning agenda for ratification.

### **131/16 TO NOTE SUCCESS OF PLAY SCHEME**

- Clerk reported that the Summer Play Scheme 2016 had been well received. Numbers at Dodington Parish Hall were in line with what they have been in previous years, at Abbotswood they were down a little.
- All of those that attended had a good time – and positive comments have been received from parents.
- Nigel Ball will be attending CL&E meeting on 5<sup>th</sup> October to do presentation to members and put recommendations forward for 2017.

### **132/16 TO RECEIVE AN UPDATE ON NEW WEBSITE**

- Clerk explained that there are still a few photos that are required. Carolyn can't take them from existing website – as they are too small.
- Clerk will send link around again so that everyone can look at dummy site.
- Carolyn from Media Tube is hoping to have the new site live by beginning September.
- Cllr Paul Hulbert asked if the hosting has been moved over yet – Clerk to find out.

**133/16 TO RECEIVE AN UPDATE ON VACANCY FOR GROUND STAFF – CONFIRM WHO IS GOING TO SIT ON INTERVIEW PANEL**

- Clerk confirmed that there have been 8 or 9 enquiries to date for this position.
- Cut of is midnight on 31<sup>st</sup> August 2016.
- It was agreed that Cllrs Dave Lane, Christine Howard, Annette Parsons and Chris Zapata sit on the interview panel.

**134/16 TO APPROVE BUDGET FOR RETIREMENT GIFT FOR PASTOR BERT WEENIK**

- After 17 years Bert is retiring – and leaving the South Gloucestershire area.
- It was proposed by Cllr Mandy Sainsbury and seconded by Cllr Christine Howard that a budget of £50 be set aside for a retirement gift from council.
- A suggestion of a piece of Bristol Blue Glass was made – Clerk and Deputy will look into this and sort out accordingly.
- Bert leaves at the end of October.

**135/16 TO NOTE TOUR OF BRITAIN & SPRINT TRIATHLON TAKING PLACE – ROAD CLOSURES**

- There will be a rolling road block from 2pm – 3:30pm approx. on 8<sup>th</sup> September for tour of Britain – as it goes through Chipping Sodbury and on down through Dodington.
- Cllr Rob Creer said that most of the schools will be let out early – so as not to create chaos at 3pm
- The triathlon takes place on 2<sup>nd</sup> October – raising funds for MS Therapy Centre.
- Roads won't be officially closed – but event starts and finishes at Players Golf Club.

**136/16 TO RECEIVE AN UPDATE ON WAPLEY BOUNDARY DISPUTE**

- This is now completed – and monies are in Parish Councils bank account.
- Paperwork being sent back from solicitors.
- Once this received – later this year – Clerk will look to get picnic area formally registered with land registry.

**137/16 SHOP MOBILITY – QUERY ON JOINT MEETING OF PARISHES**

- Clerk had received inquiry from Sheridan at Shop Mobility and also Dick Whittington as to what was happening with the meeting of joint parishes on this matter.
- It was confirmed by Cllrs Cliff Phelps and Adrian Rush that the meetings had been postponed and not rearranged.
- It is Yate TC that are arranging – so Clerk agreed to ask the Clerk for an update.

**138/16 TO RECEIVE BANK RECONCILIATION AND APPROVE LIST OF ACCOUNTS FOR PAYMENT**

- Bank reconciliation was duly noted and it was proposed by Cllr Adrian Rush and seconded by Cllr Mandy Sainsbury and RESOLVED to pass accounts for payment.

**139/16 ITEMS OF REPORT**

1. Cllrs commented on how fantastic the Olympics had been over the past fortnight.
2. Cllr Cliff Phelps thanked members for their kind words / card whilst he was undergoing treatment.
3. Cllr Paul Hulbert asked for volunteers to help on 1<sup>st</sup> October at Abbotswood Apple Day, and also to remind people of Bat Walk at Wapley on 9<sup>th</sup> September.
4. Clerk mentioned planning training that is being held at Kingswood in September and also for members to start thinking about budget items – as in October this will be an agenda item.
5. Cllr Tony Davis mentioned that PAS is being discussed next month – and this will impact on monies available for youth services in the area.
6. Cllr Rob Creer mentioned that decision of library consultation will be announced on 7<sup>th</sup> September. The food festival starts in C Sodbury on 9<sup>th</sup> September with the main event being on Saturday 10<sup>th</sup>.

**140/16 NEXT MEETING**

The next **Ordinary Meeting** of the Council would be held at **7.30pm** on **Wednesday 28<sup>TH</sup> September 2016** in the Council Chamber of the Parish Hall.

As there was no further business the meeting was closed – at 9:15pm.

Signed .....Chairman

Date 28 September 2016