



# Dodington Parish Council

**MINUTES** of the **Ordinary Meeting** of Dodington Parish Council held at the Parish Hall, Finch Road, Chipping Sodbury, on Wednesday **8<sup>th</sup> June 2016** convening at 7.35pm

**PRESENT:** Cllrs Barry Adams, Linda Boon (from 7:40), Cliff Phelps, Paul Hulbert, Christine Howard, David Lane (Chairman for the Meeting), Adrian Rush (from 7:40), Mandy Sainsbury

Also present were South Glos Councillors – Claire Young and Rob Creer & Clerk to the Council – Hannah Saunders

## **83/16 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs John Davis, Annette Parsons, Gloria Stephen, Keely Barrett-Waines and Chris Zapata.

Apologies were also received from Cllr Tony Davis (South Gloucestershire Council).

## **84/16 DECLARATIONS OF INTERESTS UNDER THE LOCALISM ACT 2011 AND REQUESTS FOR DISPENSATIONS**

- There were no declarations of interest.
- There were no requests for dispensations.

## **85/16 PARISHIONERS QUESTIONS**

- There were no parishioner's questions.

## **86/16 PLANNING APPLICATIONS**

- A list of all planning applications and the Council's decisions forms Appendix 1 to the minutes.

## **87/16 MINUTES AND MATTERS ARISING FROM THE ANNUAL MEETING OF THE COUNCIL ON 11<sup>th</sup> MAY 2016**

It was **RESOLVED** that the Minutes, as printed and circulated, be confirmed as a true record.

Cllr David Lane signed the minutes.

Matters Arising:-

- None

### **88/16 MINUTES AND MATTERS ARISING FROM THE ORDINARY MEETING OF THE COUNCIL ON 11<sup>TH</sup> MAY 2016**

It was **RESOLVED** that the Minutes, as printed and circulated, be confirmed as a true record.

Cllr David Lane signed the minutes.

Matters Arising:-

- None

### **89/16 MINUTES FROM COMMITTEE MEETINGS**

It was **RESOLVED** that the Minutes, as printed and circulated, be confirmed as read for the following Committee Meetings:

1. Community, Leisure and Environment Committee Meeting of the Council held on 18<sup>th</sup> May 2016.
2. Planning Committee Meeting of the Council held on 25<sup>th</sup> May 2016.
3. Finance and General Purposes Committee Meetings of the Council held on 25<sup>th</sup> May 2016.

### **90/16 TO APPROVE AMENDMENT TO STANDING ORDERS**

- Following decision last month to trial, for 3 months, receiving of agenda's, minutes and appendices electronically – Clerk had wondered about amending Standing Orders accordingly.
- After brief discussion it was RESOLVED that for the trial period – and fact that this was minuted last month – Standing Orders could be suspended.
- Following trial period – if initiative is adopted – then Standing Orders will be amended accordingly.

### **91/16 STAFFING MATTERS** (*Meeting went into closed session – and although Clerk offered to leave room for part of discussion – it was resolved that she needn't*).

- These items are minuted in the confidential file  
*Normal Meeting resumed*

### **92/16 UPDATE ON WAPLEY BOUNDARY DISPUTE**

- Clerk confirmed that she had received TP1 form and plan from Mr Jarrett's solicitor, there are a couple of minor errors – so will ask for these to be corrected and resent.
- Clerk confirmed that Barcan Kirby happy to act for Dodington Parish Council – and had sent details fee's over – dependent on how much work has to be undertaken.

### **93/16 UPDATE ON NEW WEBSITE**

- Carolyn has asked for any updated photo's, but it was agreed all old / existing ones used for now – and as and when new ones available Clerk will swap them over.
- It was also agreed for the time being not to utilize the social media plugs.
- Clerk to email Social Media Policy to Cllr Hulbert to look at.

#### **94/16 TO APPROVE TRAINING FOR CLERK**

- Clerk had discussed matter of training during recent review with Cllrs Christine Howard and David Fitt – and following on from that had looked into courses and costs.
- SLCC do 3 of the courses that would be beneficial – and as Clerk is a member – cost is approx. £150 / course.
- It was agreed that Clerk register an interest in H&S Course, Managing People and Social Media and attend training when the courses are next being run locally.

#### **95/16 TO RECEIVE UPDATE ON CASUAL VACANCY**

- Clerk had received confirmation from democratic services at South Glos Council that no election has been called for – and as such the vacancy can be filled via Co-Option.
- Notices to be posted on website and notice boards by end of the week.
- Councillors urged to discuss vacancy with anyone that they think may be interested.

#### **96/16 TO DISCUSS PROBLEMS AT WAPLEY**

- Following last meeting – Clerk had been in touch with Enforcement again regarding planning issues at Wapley Rank.
- Latest update is that Streetcare have met with Merlin Housing – and investigated the issue of encroachment onto the shared car parking area. Surveyors have looked into this matter too.
- It was concluded that Streetcare contact property services instructing them to dispose of the land to owner of No.1 (this will be for an inflated rate).
- Not sure what will happen if he decides he doesn't want to purchase it.
- Dawn Russell has looked into the procedures that have been followed – and Cllr Claire Young reported back that Dawn's conclusions are that all processes have been duly followed.
- The matter of intimidating behavior towards the residents of Merlin properties – isn't a matter for planning enforcement – and the ASB teams details were circulated – as this is best way forward.
- Final point that was noted – that is somewhat related – is to look into the land that is known as ex housing land that Dodington Parish Council are being charged Special Expenses for – find out if this is land at Wapley Rank and maybe look into getting a license to look after it.

#### **97/16 YATE TRAVEL AND TRANSPORT PAPER**

- Members had duly read this paper – and one of the comments was that more

details of accident hot spots in Yate should be noted.

- This draft paper is very much that – a draft that came about as part of brain storming session at previous meeting.
- Cllr Paul Hulbert and Dave Lane will report back following meeting next month.

#### **98/16 TO RECEIVE BANK RECONCILIATION & LIST OF ACCOUNTS FOR PAYMENT**

- These were duly received and noted.

#### **99/16 ITEMS OF REPORT**

1. Cllr Claire Young mentioned that traffic strips that had been installed on Dodington Lane to monitor number of HGVs had been vandalised. These had been put in place – as part of an investigation to look into a weight limit on that stretch of road. Claire is going to be putting together an article for her next newsletter – in the meantime will email information to Clerk.
2. Cllr Paul Hulbert wanted to highlight / ensure all knew about roadworks that are going to take place on Shireway leading to a road closure between 9am and 4pm on Mon – Wed.
3. Cllr Paul Hulbert also asked for an agenda item on Planning Agenda regarding Cycle Route (will email details to Clerk).
4. Clerk reported that next meeting of Safer Stronger Group is 4<sup>th</sup> July at 7pm – St Nicholas Family Centre. Police and Fire Brigade will be in attendance beforehand discussing Summer Crime / issues with local people.
5. Clerk mentioned a new consultation that S Glos Council have just launched – regarding supporting people to live well. This is open until 22<sup>nd</sup> August so will be on future agenda.
6. Next Tuesday – 14<sup>th</sup> July 2016 – 5pm at Badminton Road Offices – the Town and Parish Council Forum are meeting and Steve Evans – Director of Environmental and Community Services will be speaking on ‘Devolution’ and how this will impact on T&PCs.
7. Cllr Dave Lane reported on a meeting he had had with Network Rail and resident’s onsite near Sargeants Bridge. This was with regards the Portaloo’s, noise and rubbish issues.  
The Portaloo’s are to be re-sited – so they aren’t in line of sight for residents, and site manager is going to have a ‘tool box talk’ with workers regarding noise levels and not to leave rubbish behind.

#### **100/16 NEXT MEETING**

The next **Ordinary Meeting** of the Council would be held at **7.30pm** on **Wednesday 13<sup>th</sup> July 2016** in the Council Chamber of the Parish Hall.

As there was no further business the meeting was closed – at 8:50pm.

Signed .....Chairman

Date 13<sup>th</sup> July 2016