



# Dodington Parish Council

**MINUTES** of the **Ordinary Meeting** of the Parish Council held at the Parish Hall, Finch Road, Chipping Sodbury, on Wednesday **5 October 2011** at 7.30pm

**PRESENT:** Cllrs Barry Adams (from 7.50pm), Pat Cotterell, Kay Crowe, John Davis, Jane Giddings, Dafydd Holbrook, Christine Howard (Vice Chairman), Paul Hulbert, Dave Lane, Cliff Phelps, and Mandy Sainsbury

Cllr Claire Young (South Gloucestershire Council)

Wendy Mayo (Clerk)

In the absence of Cllr Gloria Stephen, Cllr Christine Howard Chaired the meeting.

## **121/11 APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Linda Boon, Adrian Rush and Gloria Stephen (Chairman).

No apologies were received from Cllr Alan Lawrance (South Gloucestershire Council)

## **122/11 DECLARATIONS OF INTERESTS UNDER THE LOCAL GOVERNMENT ACT 1972**

- There were no declarations of interest.

## **123/11 PLANNING APPLICATIONS**

- The list of planning applications and the Council's decisions forms **Appendix 1** to these minutes.

## **124/11 PARISHIONERS QUESTIONS**

### **1. Land alongside the Poco strip**

- Cllr Dafydd Holbrook had received complaints about the land alongside the Poco strip being bumpy and a trip hazard and asked whether it could be flattened.
- It was noted that there are earth mounds alongside the pathway which are used by people with BMX bikes and there are also informal paths through the mounds.
- **RESOLVED** that Cllr Dafydd Holbrook would find out the precise location of the problem area and take some photographs in order to follow up the enquiry.

## **2. Bus shelters along Rodford Way**

- A Parishioner requested, through Cllr Paul Hulbert, that the Council look into installing seats in the two Parish Council owned bus shelters alongside Bredon and Witcombe.
- RESOLVED to refer to the Planning Committee.

## **3. Fallen Tree at Wapley Bushes Nature Reserve**

- Cllr Paul Hulbert reported that a tree sculptor had made a request for a fallen tree, but he had been vague about how he would remove it.
- Cllr Hulbert said that the removal may damage the woodland or meadows and that he would meet the sculptor to discuss the practicalities.

### **125/11 MINUTES AND MATTERS ARISING FROM THE ORDINARY MEETING OF THE COUNCIL ON 31<sup>ST</sup> AUGUST 2011**

It was resolved that the Minutes, as printed and circulated, be confirmed as a true record.

The Chairman signed a copy of the Minutes.

### **126/11 MINUTES AND MATTERS ARISING FROM THE COMMUNITY, LEISURE AND ENVIRONMENT COMMITTEE MEETING 7<sup>TH</sup> SEPTEMBER 2011**

It was resolved that the Minutes, as printed and circulated, be confirmed as read.

### **127/11 MINUTES AND MATTERS ARISING FROM THE PLANNING COMMITTEE MEETING 14<sup>TH</sup> SEPTEMBER 2011**

It was resolved that the Minutes, as printed and circulated, be confirmed as read.

### **128/11 MINUTES AND MATTERS ARISING FROM THE FINANCE COMMITTEE MEETING 21<sup>ST</sup> SEPTEMBER 2011**

It was resolved that the Minutes, as printed and circulated, be confirmed as read.

### **129/11 MEETING SCHEDULE 2012/13**

- Members considered a draft meeting schedule for 2012/13 which had been previously circulated.
- RESOLVED to approve the schedule.

### **130/11 PROMOTING DODINGTON PARISH**

- The following initiatives had been tabled for consideration at the previous Full Council:
  - Increasing the number of noticeboards in the parish
  - Adding flower planters underneath our gateway signs
  - A gateway post at the start of Shire Way

- Using bus shelter noticeboards for our own promotional material
- Establishing greater contact with the press and providing them with more stories
- Publish a flyer advertising the Parish Hall and all the other services our Council provides
- RESOLVED to:
- Investigate installing noticeboards at Kelston Close, Wapley Common and Goldcrest Park
- Investigate the costs of replacing existing Parish gateway signs with new, more colourful signs
- Use our promotional blade flag on as many opportunities as possible
- Dovetail promotion of the Council into as many action items in the forthcoming neighbourhood plan as possible
- Facilitate Parish area walks
- Request that we be included in the new Tesco Extra store opening ceremony

### **131/11 COUNCILLOR TRAINING**

- Members had attended the following training courses recently:
- Cllr Dave Lane – Good Councillor training
- Cllr Christine Howard – giving a presentation
- Cllr Jane Giddings – dealing with anti-social behavior/safeguarding children
- New ideas included:
- Roles and responsibilities of the Councillors and Clerk
- Finance
- The hierarchy of South Gloucestershire Council
- A fun session to enlighten Councillors about different areas of the Parish

### **132/11 QUEEN ELIZABETH II DIAMOND JUBILEE**

- Members considered whether our Council should distribute a memento of the Queen's Diamond Jubilee to children in the Parish.
- RESOLVED not to pursue the idea as it was expensive. Members felt that an event to celebrate the designation of Kelston Close playing fields as a Queen Elizabeth II playing field would be sufficient.

### **133/11 CORRESPONDENCE**

#### **1. Yate Opportunity Group**

- Members NOTED an email from Yate Opportunity Group requesting that a link to their website is included on our website and that a Councillor becomes a member of their Committee.
- RESOLVED to add a link to the website.
- Post meeting note – RESOLVED that Cllr Pat Cotterell would express an interest in joining the Committee.

## **2. North Bristol NHS Trust**

- Members noted details of a North Bristol NHS Trust consultation.

## **134/11 ITEMS OF REPORT**

### **1. Speedwatch**

- Cllr Claire Young reported that she had been recently involved in training Codrington residents in the use of the Speedwatch gun.
- It was hoped that more volunteers would come forward once locals saw the speedwatch gun in action.

### **2. Wapley Bushes Nature Reserve**

- Cllr Hulbert reported that the Wapley Bushes Conservation Group had linked up with the Woodland Trust to obtain a grant of £400 to provide a Jubilee Hedge along the top meadow which had been planted with trees 10 years ago.
- The new hedge would form part of the national Jubilee Wood

### **3. Yate Town Council**

- Cllr Paul Hulbert reported that after 25 years with Yate Town Council, the Estates Manager, Mark Williams would be emigrating to Australia in the New Year.

### **4. Speeding on Shire Way**

- Cllr Mandy Sainsbury said that PCSO Tony Bristow had told her that they had conducted a hand held speedwatch session on Shire Way.
- There was evidence of a car travelling at 56mph and several speeding tickets had been issued.

### **5. Frenchay Hospital**

- Cllr Cliff Phelps sought information on a possible private hospital at Frenchay, but no light could be shed on the subject.

### **6. Good Councillor Training**

- Cllr Dave Lane said that he had enjoyed the Good Councillor training session that he'd recently attended. The networking lunch had been enjoyable and it had highlighted that we have a well run Council.

## **135/11 ACCOUNTS FOR PAYMENT AND BANK RECONCILIATION**

- APPROVED schedule of payments.
- Payments with cheque numbers 10698 to 10727 inclusive as well as standing orders and direct debits for 1 September 2011.
- NOTED bank reconciliation up to and including 31 August 2011.

**136/11 NEXT MEETING**

The next Ordinary Meeting of the Council would be held at 7.30 pm on **Wednesday 9<sup>th</sup> November 2011** in the Council Chamber of the Parish Hall.

Signed .....Chairman

Date 9<sup>th</sup> November 2011

DRAFT